February 2023 Newsletter

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PRESIDENT'S MESSAGE

Taeha Collins, CVT; President@wyvta.org

+++ I MADE GUMBO WITH ONLY OKRA AND SAUSAGE-IT WASN'T BAD...IT WASN'T GOOD......
IT WAS MEATY OKRA+++

As the new 2023 President of the WyVTA, I look forward to being a part of the changes coming in the legislature. The Association is working very hard on this! I am still adjusting to being a President but so far all members have been super supportive and it's appreciated. As a long time member, I feel honored to work with the WyVTA. I hope to become more tech savvy by the next meeting. Thank you ALL!

Vice President

Tom Page CVT; VicePres@wyvta.org

Save the date for this year's Annual Meeting and Continuing Education. We will be meeting at the Ramkota Convention Center, in Casper, September 9th and 10th.

I will be announcing the continuing education topics in the next newsletter.

We will be holding elections for 2024 board officers during the annual lunch meeting. Now is a good time to reach out to current board members to get an idea of what each board position means to the association.

I look forward to seeing everyone in September.

Secretary

Jackie Breed, CVT; Secretary@wyvta.org

I am excited to be serving the WyVTA this year as secretary! After initially being voted in as Treasurer, a change in jobs required me to step down from the Treasurer position. Kelly Ferguson will undoubtedly do an amazing job as Treasurer with her work ethic and attention to detail. I look forward to keeping all of the WyVTA members up to date with the newsletters and all of the happenings within the board!

NAVTA Representative

Hannah Haman, CVT; NAVTARep@wyvta.org

NAVTA released a statement in November 2022 regarding their stance on mid-level practitioner positions in the field of veterinary medicine. NAVTA overall says that they are much more concerned about title protection and optimal utilization of credentialed technicians rather than creating mid-level practitioner positions. More on this can be found on the NAVTA website.

Please consider getting an annual NAVTA membership- you will receive 20% off if you are a member of the WyVTA and there are several discounts given from different CE courses and pet related products for being a member. NAVTA is also offering free Dental CE on their website for the month of February! Visit: Home - NAVTA

Membership/Certification

Beth Zima CVT; CVT_Members@wyvta.org

WELCOME NEW and renewing MEMBERS!

Renewals are rolling in! As of the beginning of the month, I had 16 membership applications in the works, and I project them to keep coming! This is great news for our little Association. All 2023 applications are now PAST DUE as of January 10, 2023.

CVTs who are late are no longer considered certified by the Wyoming Veterinary Technician Association. The \$40 Membership and the \$10 Certification must be renewed for compliance with the Association's certification standings.

Past President

Melanie Beardsley, CVT; PastPres@wyvta.org

The WyVTA swag was a big hit at our September 2022 CE and annual meeting. We will be restocking our supply to continue offering awesome shirts and stickers as we build the online store on our web page.

Keep an eye out for information on the WyVTA Scholarship and how you can apply!

Treasurer Report

Kelly Ferguson, CVT; Treasurer@wyvta.org

As the board's new Treasurer, I am excited to continue working with those who have worked so hard over the years for the Association as well as those who are new. Our board members are from many different places across the state and represent those in both rural as well as more populated areas. I am mostly looking forward to continuing serving on the Legislative Committee for the Association along with Nanette Walker Smith and Tom Page. We hope to continue making progress toward Title Protection for Veterinary Technicians in Wyoming with the help of some incredible veterinarians of the Wyoming Veterinary Medical Association.

Webmaster

Nanette Walker Smith, MEd, RVT, CVT, LVT

With our 2023 board members now in place the website is being updated accordingly. Take a look at our new board and get to know them at https://www.wyvta.org/about-us.pml

Certification and Membership will be handled by Beth Zima. We are in the process of updating the mailing address to Beth to get memberships and certifications into Beth's hands more quickly.

If you are or know someone currently taking veterinary technology courses through an AVMA accredited VT program the WyVTA offers a \$500 scholarship annually! That information will be posted soon on the website. NOTE: Criteria and submission dates have changed so please review the information for 2023 as soon as we release it!

Our Media Committee will be jumping on board to help punch up our Facebook page to bring you more up to the minute information that might impact you.

The jobs postings will be under some changes so bear with us as Facebook changes that format and we determine what will be the best way to continue to post jobs via Facebook and/or website.

As always, comments, questions, etc. if you don't know whom to direct it to, email wyvta@wyvta.org.

Member-At-Large

Jessica Schinkel, CVT

My greatest excitement as being Member-at-Large is getting a front row seat to all the action. We are about to see some big changes in our state, and being on the board of the WyVTA allows me to be part of making history. I am looking forward to finding ways that I can help the Association and become an integral part of this community.

Minutes – PLEASE take the time to review the minutes – a lot going on in our little association and big state!

February 5th, 2023 WyVTA Board Meeting

Attendance: Taeha Collins (President), Kelly Ferguson (Treasurer) Tom Page (Vice President), Melanie Beardsley (Past-President), Hannah Haman (NAVTA Rep), Jessica Schinkel (MAL), Jackie Van Noy (Charter Member), Beth Zima (Membership), Nanette Walker-Smith (Admin, Webmaster), Jackie Breed (Secretary).

Absent: none. Tom reported and left early due to illness. Kelly reported and left early due to being on call.

Taeha Collins called the meeting to order at 7:09pm.

Melanie Beardsley: I read through the January minutes. I motion we approve the Jan 2023 minutes as they were e-mailed out last month.

Nanette Walker Smith: 2nd

Taeha Collins: Motion passed to approve January minutes

Treasurer: Kelly Ferguson, CVT:

- 1) September treasury CE report still in progress. Tom, Jackie B. and are on this, however, I still do not have access to the bank account (i.e. online banking).
- 2) Bank of the West told me that I have everything submitted that I need, but that others do not. I'm able to make deposits but nothing else.

Taeha Collins: Kelly-I haven't gotten to the bank yet-Is that holding things up?

Nanette Walker Smith: Yes, that would be. Jackie B we need to check with as well.

Melanie Beardsley: I can go check with them. In the past, the folks coming off of the account didn't need to go in. Just the ones coming onto the account.

Kelly Ferguson: Most likely, yes. Which in your defense they did not tell me that the first time I went to sign paperwork. I signed some documents, and they said I was good to go. I went in there this week to see what the holdup was and turned out there was more paperwork to fill out.

Taeha Collins: I will go to the bank no later than Tuesday folks.

Kelly Ferguson: If everyone could let me know when they get that done, that would be lovely. And then I'll just head down to the Casper branch and make sure everything is squared away and then I can catch up on some treasury stuff.

Melanie Beardsley: If they need signatures from Jackie B and I, I will let her know that she will have to stop by.

Vice President, Tom Page: Fall CE

Melanie Beardsley: Tom, let me know if you want me to reach out to my equine dental contacts.

Taeha Collins: Any contact with Elanco and Royal Canin for sponsors?

Tom Page: yes with Elanco, No for Royal Canin

Nanette Walker Smith: I'd love to have RC there - do we need to find a rep?

Tom Page: The rep we had in Wyoming left a few years ago and I have not found a new one

Nanette Walker Smith: Let me see if I can find one.

Taeha Collins: RC is having a staffing shortage per their rep at VMX. I will see what I can do to contact my old rep to see if she can help.

Member at Large - Jessica Schinkle and Jackie Van Noy

1) Nothing to report.

Membership: Jackie Van Nov and Beth Zima:

1) All of the membership stuff has been transferred to Beth

Taeha Collins: Beth did you receive the email I forwarded to you re recertification?

Elizabeth Zima: Yes, I did and I have been responding to those as they come in.

Nanette Walker Smith: Beth - you actually have several membership/certification emails in there for you. THANK YOU in advance.

Elizabeth Zima: Yes, I have 16 apps I'm working on!

NAVTA Representative: Hannah Haman:

- 1) NAVTA has Dental CE for free on their website for the month of February.
- 2) Last month NAVTA released a statement on their stance on mid-level practitioners which at this time remains to be that they would like to continue advocating for full technician utilization and for title protection and are not currently supporting mid-level practitioners at this time.

Media Committee: Kelly Ferguson, Taeha Collins, and Beth Zima

Nanette Walker Smith: The way you view FB has been constantly changing the last couple of years.

Elizabeth Zima: My daughter said that our FB is NOT set up right now as a non-profit. She's going to help me change that for us!

Nanette Walker Smith: Somehow, our page is acting as if it's a profitable business and that's why our job posts have been all wonky lately. I just posted one for a Littleton Mixed Animal Practice. That's when I noticed the job posts are ending totally on 2/22/23 So that's the 2nd thing we need to figure out how we will offer that up to our members other than our newsletter.

Melanie Beardsley: Could we just post them on the website and make a comment on our FB page when we have a new job posting on the website? Nanette Walker Smith: Good thought Mel - I'm not sure if the new way will allow that or not - we used to just post it as a thread. Now if you post a job, it grabs that word and forces a form fill out which then looks like WyVTA is doing the hiring. I can SORT OF get it to show the city/state of who's hiring but it really is difficult to tell.

Elizabeth Zima: We could start with that and then get the FB issue fixed. We should be able to on FB as a nonprofit. I'll work on the FB end. Nanette Walker Smith: Job posts should go through Secretary - there is a file in the Secretary's files for job posts so we can go back to them - it's been flimsy at best. Because they come and go.

Secretary: Nanette Walker Smith and Jackie Breed:

1) Please submit items in WORD format in Calibri Font 11. That allows us the fastest change over. It's the default font and size for word docs.

WyVTA: Wyoming Veterinary Technician Association - www.wyvta.org - PO BOX 34, Cody, WY 82414

- 2) I believe everyone is caught up with 'switch over' of position stuff except secretary and I now. Correct? Nanette Walker Smith: Other than the last little bank things for Treasurer Jackie B - you guys are all switched?
- Jackie Breed: Yes, Kelly has all of the Treasurer items.

Nanette Walker Smith: I'm still getting pings about the simple form 990 submissions I have not seen the copy of verification that was submitted come into the secretary's email box for safekeeping so - I'm a little concerned. This is that little tiny document we have to file for the IRS that maintains our non profit standing for income, donations, not exceeding \$xxxx. If it doesn't get filed we LOSE our non profit status and we go through the 2.5 years of hell that brought be back on board to get us back on track with the IRS. It's the 990-n via the IRS.gov

Jackie Breed: I passed that task onto Kelly when I passed her the Treasurer items a few weeks ago. I know she is still struggling with the Bank of the West login, so I'm not sure if that is the holdup on it. I had talked her through how to do it and where to find the info.

Melanie Beardsley: Jackie B, can you follow up with her and make sure she got it done?

Jackie Breed: Yes, I will follow up with her.

Nanette Walker Smith: Thanks Mel - yes that is correct (*NEVER EVER AGAIN) you can default on it 3 times, but you don't want to esp. now we actually have income and it looks a little weird for a non profit to have income with no out go and suddenly not be filing.

Nanette Walker Smith: Did we get the new eVetSites bill yet? Treasurer gets the bill and President is CC'd as a catch.

Taeha Collins: I have received emails from them-Didn't know what to do with them so they are in my in box yet..

Nanette Walker Smith: Treasurer had sent a check and then they'd said they would send it back and send out a new invoice.

Jackie Breed: Yes, the bill was in the Treasurer e-mail before the January meeting. We had discussed the bill as there was a question regarding Dr. Bell as the Veterinarian still on the bill. That was also on Kelly's to do list.

- Nanette Walker Smith: Jackie follow up with Kelly on eVetsites as well, please.
- Nanette Walker Smith: We do not have a CE report I will talk to Tom about that. We have the September bank report which matches the bank - right Jackie B.? as far as ins and outs.
- Taeha Collins: ok-EWC? Any luck?

Melanie Beardsley: Jackie B, did you and Kelly talk about/send an invoice to EWC?

Nanette Walker Smith: Nothing from EWC in either of my boxes. Membership needs to send out the letter - Jackie VN..... did you do that before you switched over?

Jackie Breed: Kelly was going to work with Tom on who and how to contact EWC. I have not heard any more in that regards.

Jackie Van Nov: I didn't

Jackie Breed: I had sent out the letter last year, 2022, after collaborating with Jackie V. I never received any type of response from that letter.

Nanette Walker Smith: It's supposed to be Dr. Colleen Mitchell the Program Director.

Jackie Breed: That is where I had sent the letter and multiple emails.

Nanette Walker Smith: As I've said before I'm wondering if it accidentally got circular filed it or she sent it ahead to their financial dept who said - it's not budgeted and just turfed it. I'm wondering if it's not time to go to the Dean or schedule a meeting with Dr. Mitchell and the Dean.

Taeha Collins: I agree the Dean needs contacted. Is that a Secretary deal?

Melanie Beardsley: Probably Membership since they will be the one sending the letter/invoice, Taeha.

Taeha Collins: Can we add a beginning note as opposed to just an invoice? Maybe we need to add a statement regarding what Nanette just said. Nanette Walker Smith: Yes we do need to do a letter - needs to include something about the upcoming review of legislation for credentialing of veterinary technicians in Wyoming, how that may help their application and enrollment numbers to the school and help keep those students in Wyoming.

Nanette Walker Smith: If someone wants to pen that cover letter and send it to me for input - I'm more than happy to do that before that goes with the invoice.

Taeha Collins: K-On it

Past President: Melanie Beardsley:

1) I'm planning on laying the hammer down on the scholarship stuff. I have no updates there.

Nanette Walker Smith: Did you see the updated scholarship form I sent to the committee? It was the one Tom and I went over with for changes right after Fall CE. I at least made those edits so the committee could review them now. Tom will have the most - I think he had thoughts of other things to discuss with a group. I would probably get him to commit to a zoom meeting or something soon so we can get on this. It needs to be out ASAP - it has a new due date and new stipulations which is a big change.

Melanie Beardsley: I skimmed through it but didn't have the brain power to really go over it.

Taeha Collins: Same-but I didn't have any issues.

Melanie Beardsley: I'll get through it and get it organized and everyone's thoughts on it ASAP.

I still need to order stickers, shirts, and coats. I think Beth had sent an e-mail to the President position. Taeha, could you forward that to me? Also, I need jacket orders from you and Kelly to move forward with that. I thought I had the list of shirt sizes/colors that were sold at the conference so I can order to replenish them. I couldn't find it anywhere in the e-mails/computer before I gave it to you, Taeha. Tom doesn't think he has that list, either, when I asked him. He had sizes, but not colors. Nanette, do you happen to have it?

Taeha Collins: I am still looking for a jacket. I do have Beth's order and will forward tonight.

Nanette Walker Smith: I had a list of sizes and colors and y'all said you had it all down, so I verified it and chucked it. I'll see what I have. Jackie Breed: Can you find the sizes and colors sold on Square?

Melanie Beardsley: I don't know that colors where on there, Jackie. And some folks paid cash, I'm pretty sure.

Nanette Walker Smith: I don't think the colors were - sizes were but they were grouped.

Scholarship Committee: Melanie Beardsley, Cambria Harmon, Taeha Collins:

WyVTA: Wyoming Veterinary Technician Association - www.wyvta.org - PO BOX 34, Cody, WY 82414

1) Cambria e-mailed back that she is on board to stay on the committee. Taeha, I think you have to "appoint" her. (Basically state that she is interested and you want her to remain on the committee.)

Taeha Collins: As 2023 President of the WyVTA, I am re-appointing Cambria Harmon to the Scholarship Committee as a non-board member to assist with the committee details and selection process.

Legislative Committee: Nanette Walker Smith, Tom Page, Jackie VanNoy, Deana Baker, Kelly Ferguson:

Nanette Walker Smith: Meeting in January was interesting - the mid level practitioner took a lot of discussion because it was fresh from AVMA conference that Dr. Healey went to. As a group we all decided it was a potentially nice idea, but Wyoming is way behind as far as being in a position to consider that as we have multitudes of DVMs right now that are against VT's being credentialed. We are adding back into our definitions for supervision the term immediate. This will go with direct and indirect.

Taeha Collins: YUP-Mainly due to misconception-It was awesome we had all spectrums-I didn't expect to speak but we had a full spectrum of a tech that went right into school-one that was working and did online and myself who passed VTNE without school-It worked out great Nanette Walker Smith: We have a meeting tomorrow night, and the agenda is already long. At this point we are still whittling. The DVMs realized they were not prepared at the WVMA meeting for the other side and answers. I told them, selective hearing. So now we are on to how we can better educate the DVMs (and public - selective hearing again) about educated staff.

Taeha Collins: I would suggest that we send the supervised/unsupervised list be sent to all WY vets for suggestions (with a deadline) The only things I had from my doc was Rabies vaccines and ultrasounds on equine.

Nanette Walker Smith: Still on for q 2wks Monday evenings at this point. They are leaning toward title protection but that has to come with education of terms. We are working on potentially a survey - to get to all veterinarians and veterinary staff. Not sure if it will be the same or 2 separate. But the difficulty will be getting out to ALL licensed veterinarians for their input.

Webmaster: Nanette Walker Smith:

- 1) Ok web admin we have not already discussed. I'm still on Tom's bio, Jackie B's is done.
- 2) Other items: Previously tabled
- a) Do we want to charge for a reprinted CE certificate?
- b) Do we want to charge for a letter to whomever stating CE was completed for a person for x time/x hours (rather than a reprinted CE certificate for our Ce or stated person reporting completing CE?)
- c) Do we want to charge for a reprint of membership+/- certification cards(suggested \$5 a piece, includes postage)-Point is.. Important to keep track of your CVT credential so that \$10 is essentially would be recertification again.
- d) Above may be a mute point if/when licensure is taken over by the state. However, VMA is seeing this change to LVT taking 2 years at least. Nanette Walker Smith: The other hangers on there (2 a-d,) I recommend we still table these are so rare and I feel like Beth needs to get her membership feet wet before we decide further. Jackie VN needs to pipe in on these too at some point. Or we can dump. Definitely do not need to address at this point IMHO

Taeha Collins: As long as we don't have a huge influx of people needing copies-if it becomes an issue we can revisit- Beth can you please keep us in the know?

Elizabeth Zima: Will do!

Elizabeth Zima: If I have determined that 3 people paid for dues this year but were not due or paid twice, do I refund them in Square? *Melanie Beardsley*: We typically do the refunds as a check, so we are not paying square fees twice.

Nanette Walker Smith: Refunds are not done on Square, fees are charged if they paid by credit card. The \$2.50 fee is not returned to them. Elizabeth Zima: I will send a list to the treasurer, Kelly.

Jackie Van Noy: The folks that paid by check were easy. I kept their ce record on file but returned or tore up the check.

Melanie Beardsley: And she will have to put it on her list for the agenda so we can vote on it correct, Nanette?

Nanette Walker Smith: Vote on reimbursements. No actually shouldn't need to. Not if they paid incorrectly - They do need to be in the Treasurer's report and that can be explained. It's just like if there was a bill that was incorrect. As long it was tracked. We just have to redact the names out of the minutes that are printed in the newsletter so Treasurer would say for example, we had 3 people pay membership/certs too early so they were refunded; one was a check for full payment of \$40 for membership and certification on time, 2 were for membership and certification charged on time without returning the 2.50 square fee for \$50.00

Taeha Collins

1) New business: The only remaining issue I have and I may be wrong but are the July and August dates for meetings on a Monday? Nanette Walker Smith: august 6++ and august 27 (board only), July 9th

Melanie Beardsley: If there isn't, I motion we adjourn.

Elizabeth Zima: 2nd

Taeha Collins: Motion passes to adjourn at 9:36pm-Thank you all!!

JOB BOARD:

Would you like to post your job listings in our newsletter or ONLINE at our website or on our Facebook page? Please email the WyVTA@wyvta.org for assistance. You may also refer to our social media policy posting at our website www.wyvta.org > About Us > Constitution and Bylaws > Policies: Facebook page.

Veterinary Clinic Practice Manager

DESCRIPTION, REQUIREMENTS, BENEFITS:

Colorado Equine & Small Animal Clinic is a full-service 24/7 equine hospital and a general practice only small animal hospital. Our team is highly motivated and cohesive. We focus on putting our staff first and valuing their work-life balance to maintain the highest quality of care for both them and our patients.

We specialize in equine podiatry, regenerative therapies and sports medicine as well as providing extensive preventative care through our equine wellness programs. We meet our community's small animal needs by maintaining the highest quality of general practice care for surgeries, vaccinations, and a strong emphasis on maintaining an immediate availability to care for their pet's more urgent illnesses/injuries.

We are seeking an even-tempered, highly motivated, positive, passionate, self-driven, forward-thinking, others-first mindset, and genuinely caring individual with a minimum of 2+ years of experience in an office setting in a supervisory or management role. A 4-year degree is required, strong preference will be given to those individuals with prior experience in a veterinary clinic setting. This position will require management of daily clinic functions, client experience, doctor's schedules, human resources, IT, facility maintenance, financials, inventory, marketing, and other related tasks/departments. Proficiency with GSuite products, Office 365, and adaptability to learning new software and back-end management of said software is required. Excellent writing and editing ability are a must. Familiarity with ezyVet practice management software is preferred.

We offer a comprehensive benefits package and focus on continually educating our staff and clients. Competitive wages based on experience and qualifications; PTO, Paid Holiday; Flexible Schedule (4-4.5 day work week); Uniform Stipend; Medical and Dental Insurance; 401k Matching; Veterinary Service Discounts; Continuing Education Stipends; Staff Appreciation Events; Team Building Activities; Professional Growth Assistance

READY TO APPLY?

- 1. Complete the employment application
- 2. Send the completed application, your resume and cover letter to wellness@coequine.com
- 3. Title the subject line "Attn: Hiring Manager 'Put the name of the position you are applying for here'"

HIRING PROCESS:

- 1. Phone Interview If you are a good fit the hiring manager will reach out to you to set up a brief phone interview to answer questions and hear more about your interest in working at our clinic
- 2. In-person formal Interview This interview will take place with the hiring manager at the clinic and will typically be between 30 minutes and 1 hour
- 3. In-person informal Interview This interview will give you an opportunity to see a day in the life at our clinic and give you a chance to meet our staff. You will be informally interviewed by senior staff members during this day-long experience.
- 4. Job Offer If you are a good fit our hiring manager will send you a job offer letter for your signature
- 5. Onboarding Process Once the job offer letter has been signed your start date and paperwork will be completed
- 6. Hired! Training Process Day one, training begins!

Contact Us: Main Office: (303) 791-4747 General Email: wellness@coequine.com

Address: 9616 W. Titan Road Littleton, CO 80125

(1st posting)

Monthly Membership Meetings are via ZOOM at https://zoom.us/ at 7pm MT (unless otherwise noted).

UPCOMING MEETINGS: All Members are welcome

Meeting login IDs are set up each month and emailed out a few days prior to the meeting.

If you've never attended before:

12/3++

*AHEAD of the scheduled meeting date, go to https://zoom.us/test to test your device's ability to access & view ZOOM (PC/MAC, Android/iPhone, and tablet).

***You just need to do this once per device.

*Email the Secretary at (secretary@wyvta.org) if you do not receive the email notification containing the Meeting Room ID information sent approximately 2-4 days prior to the meeting.

2023 Dates for WyVTA ZOOM and Annual Meetings: ++ = Newsletter articles/reports due by the meeting to secretary@wyvta.org

2023 Bates for WyVTA 20034 and Annual Meetings. ++ = No. 3/5
4/2++
5/7
6/4++
7/9 (due to 4th of July weekend)
8/6++
8/27 (board only CE Event final prep due to Labor Day Weekend)
9/9 Annual Meeting in Casper at Ramkota
10/1++
11/5

Wyoming Veterinary Technician Association Executive Board 2023			
Position	First	Last	WyVTA Email Address
President	Taeha	Collins, CVT	President@wyvta.org
Past President	Melanie	Beardsley, CVT	PastPres@wyvta.org
Vice President	Tom	Page, CVT	VicePres@wyvta.org
Treasurer	Kelly	Ferguson, CVT	
Secretary	Jackie	Breed, CVT	Secretary@wyvta.org
Membership & Certification	Beth	Zima, CVT	CVT_Members@wyvta.org
NAVTA Rep	Hannah	Haman, CVT	NAVTARep@wyvta.org
Member-At-Large	Jessica	Schinkel, CVT	
Member-At-Large	Jackie	Van Noy, CVT	
EWC Student Rep -sophomore			
EWC Student Rep –freshman			
INFO, Webmaster, Advisor	Nanette	Walker Smith, CVT	WyVTA@wyvta.org