

June/July 2021

Find us on Facebook:

<https://www.facebook.com/Wyoming-Veterinary-Technician-Association-143782952386199/>



### PRESIDENT'S MESSAGE

- **Melanie Beardsley, CVT; [President@wyvta.org](mailto:President@wyvta.org) President 2021**

I hope everyone is having a good summer! The board has been busy prepping for our fall CE. Online registration is now open on our website ([www.wyvta.org](http://www.wyvta.org) > continuing education.) We hope to see many of you (and your doctors!) in person in Casper this September 11-12th. If you can't come in person, we are also offering a virtual option. Online payment is also an option this year! Thank you Nanette, Tom, and Angela for making this possible!

At our Annual Meeting on Saturday, we'll have our standard business of reviewing and approving minutes from 2020's Annual Meeting, the Annual Treasurer's report, updates from each of our board members, etc. Our new business will be interactive with discussion topics that include all of our membership to move forward on updating the Scholarship offering which has gone unused for the last 3 years! We'll have a few other member discussions where we really want to hear from everyone regarding topics like the Wyoming Veterinary Practice Act including veterinary professionals other than the veterinarian and/or credentialing (currently only the veterinarian is included in the VPA regulations), what it means to hospitals/individuals, how long it takes, and how those changes happen.

We are doing our best to answer any questions from membership that have come up and stay on top of job postings, etc.

We post all for hire positions on our Facebook page and keep them live for 2 months and keep the information in 2 newsletters which is at least 3 months' time unless the clinic lets us know to stop the post. Unfortunately, lots of our clinics are looking for more help in these crazy times so posts are staying up; take a look if you are searching out availabilities for change! Please let us know if there is more we can do to help!

**The Wyoming Veterinary Technician Association wants you!** We are actively accepting nominations for board positions for the 2021 year. As usual, we will be voting during our general membership meeting on during lunch on Saturday (Sept 11) of the CE weekend. Let me know ([president@wyvta.org](mailto:president@wyvta.org)) if you have any questions about a particular board position. While all positions do require a small commitment of time, the connections you make can be both personally and professionally rewarding. Step out of your comfort zone! Make a new friend! See what else can happen when you make a move to broaden your horizons! The majority of board positions require membership in our Association. Most positions are open to credentialed veterinary technicians OR veterinary assistants. Veterinarians, receptionists, and assistants/on-the-job trained technicians are welcome to nominate themselves or someone else that is a member. Please let me know ([president@wyvta.org](mailto:president@wyvta.org)) if you have questions, or want to nominate yourself or someone else for a board position. **We can't be here for you if you won't be here for us! For more information see page 2.**

No interest being on the board, but you still want to be an ACTIVE member? Members are all welcome and encouraged to come to our general membership meetings, submit ideas/articles for the newsletters, or be a part of a committee.

**Monthly Membership Meetings are via ZOOM at <https://zoom.us/> at 7pm MT.**

**Next Meeting ONLINE is Sunday, August 8 at 7pm MT via ZOOM.**

**Plan for this upcoming  
ZOOM meetings @ 7 PM Mtn Time:  
Members WELCOME!**

- **September 5** (board only final prep for Fall CE the following weekend);
  - **September 11/12-CE (general membership meeting Sat 11th @ noon at the Ramkota Hotel in Casper; online via ZOOM)**
- **October 3** (2021 and 2022 board)
- **November 7** (2021 and 2022 board; 2022 membership/certification renewals go out)
- **December 5** (2021 and 2022 board – final mtg of 2021; board complete transition of officer holdings and set meeting dates for 2022)

Meeting login ID's are set up each month and then emailed out a few days prior to the meeting.  
**If you've never attended before:**

\*AHEAD of the scheduled meeting date, go to <https://zoom.us/test> to test your device's ability to access & view ZOOM (PC/MAC, Android/iPhone, and tablet). \*\*\*You just need to do this once per device.

\*Email the Secretary at ([secretary@wyvta.org](mailto:secretary@wyvta.org)) if you do not receive the email notification containing the Meeting Room ID information sent approximately 2-4 days prior to the meeting.

\*Go to <https://zoom.us>, click "Join a Meeting" in the top right corner, and enter the meeting ID.

**GET ON BOARD! Reach for the stars and add to your skill set!**

**Reference: Suggested review of the WyVTA Constitution and Bylaws; especially Article IV**

<https://www.wyvta.org/bylaws.pml>

**Duties of the President:** (*contact Melanie Beardsley [President@wyvta.org](mailto:President@wyvta.org)*)

- preside at all meetings of the Executive Board and the general membership meetings;
- set the meeting agenda;
- vote only to break a tie vote of the Executive Board;
- represent the Association in all matters;
- appoint the chairpersons of any committees formed, outline their duties, and monitor their progress;
- promote increased membership through public speeches, published articles, etc.;
- with the treasurer, oversee the budget and ensure the IRS and Wyoming Secretary of State documentation are filed to the respective organizations on time;
- be the point of contact for all mailings for the association and disburse information to the appropriate Board member or committee as needed;
- act as the spokesperson for the Association to the press, the public, and related organizations;
- promote the veterinary medical profession, the credentialed veterinary technician, and the veterinary support staff including their relationships to public health and agriculture;
- transition to office of Past President upon election and seating of new Association President and maintain this position until subsequent Association President is elected; and
- attend all Wyoming Veterinary Technician Board meetings (online monthly).

**Committees:**

- Oversee all committees to ensure chairpersons are appointed and committees set to purposefully address charges.
- Act as Nominating Committee Chairperson setting committee no later than June 1 to work toward identifying prospective board members for Fall Elections for the upcoming calendar year.

**Eligibility:**

- Active Member in good standing with the Association; and
- must have served at least one year on the Executive Board in the year preceding election to the office of President,
- must be a Certified Veterinary Technician in good standing on record with the Wyoming Veterinary Technician Association,
- **and be a resident of Wyoming.**

**Duties of the Past President:** (*contact Tom Page [VicePres@wyvta.org](mailto:VicePres@wyvta.org)*)

- act as an advisor to the Executive Board;
- serve as the liaison to the Wyoming Veterinary Medical Association;
- serve as the WyVTA Scholarship Committee Chairperson;
- represent the Association in any matters as requested by the President;
- promote increased membership through public speeches, published articles, etc. as requested by the President;

- promote the veterinary medical profession, the credentialed veterinary technician, and the veterinary support staff including their relationships to public health and agriculture;
- assist with committees and be a resource for the current elected board members; and
- attend all Wyoming Veterinary Technician Association meetings (online, monthly).

**Eligibility:**

- Active Member in good standing with the Association; and
- must have served at least one year on the Executive Board in the year preceding election in the office of President or be continuing as the Past President if the current President is continuing as President,
- must be a Certified Veterinary Technician in good standing on record with the Wyoming Veterinary Technician Association, and
- may not hold this position longer than 3 consecutive years.

**Duties of the Vice President:** (contact Tom Page [VicePres@wyvta.org](mailto:VicePres@wyvta.org))

- serve as the Continuing Education Committee Chairperson and oversee and be privy to all decisions, arrangements, etc. of this committee;
  - Continuing Education Committee:
    - organize the annual continuing education program for the Association including contracting speakers, venue, sponsors; setting fees; providing certificates of completion; calculating speaker stipends and coordinating payment, and coordinating publicity and marketing with the Newsletter/Public Relations Committee and Executive Board
    - serve in an advisory capacity to continuing education programs for veterinary technicians and veterinary support staff
    - suggest and/or supply contributions for the Association newsletter in an effort to keep CE fresh, exiting, and available for Wyoming professionals; and
- serve as acting President should the elected President be unable to serve.
- attend all Wyoming Veterinary Technician Association meetings (online, monthly).

**Eligibility:**

- Active Member in good standing with the Association; and
- must preferably be a resident of Wyoming.

**Duties of the Secretary:** (contact Nanette Walker Smith [secretary@wyvta.org](mailto:secretary@wyvta.org))

- record or document minutes of meetings via transcript or other means for the best possible raw log and provide a summary of the minutes for review by the Board for approval and publication to the membership via newsletter and/or email;
- assist the President in keeping accurate files of all state/provincial/national technician associations;
- be responsible for any correspondence unless otherwise delegated; and
- publish an annual wish list and sponsor requests as directed by the Executive Board.
- attend all Wyoming Veterinary Technician Association meetings (online, monthly).

**Eligibility:**

- Active Member in good standing with the Association; and
- must preferably be a resident of Wyoming.

**Duties of the Treasurer:** (contact Angela Lance [Treasurer@wyvta.org](mailto:Treasurer@wyvta.org))

- keep an itemized account of all receipts and disbursements for a period of not less than 7 years;
- receive and have charge of all funds of the Association, deposit such funds in a bank designated by the Executive Board and provide for expenditure of such funds as directed by the Board; and
- file appropriate non-profit standing Internal Revenue Service (IRS) forms (990-N, annually) and documentation to maintain status either electronically or by mail as required annually by the IRS, Wyoming Secretary of State, or any other entity requesting such information. The Treasurer and President shall be responsible for ensuring documentation submission dates are not missed.
  - The Wyoming Secretary of State Annual Report shall be filed immediately following the Fall Annual Meeting in September or no later than the annual due date of October 1 under the Association's Wyoming Secretary of State account number: 2015-000697191.
  - The Internal Revenue Service 990-N Form (e-filing) shall be filed electronically as soon as available annually on the IRS.gov website after the first of the calendar year, but no later than March 30.

- ensure the WyVTA PO BOX is kept current and pay the annual fee on time (June) in concordance with keeping a physical address for the nonprofit IRS organization.
- attend all Wyoming Veterinary Technician Association meetings (online, monthly).

**Eligibility:**

- Active Member in good standing with the Association; and
- must preferably be a resident of Wyoming.

**Duties of the NAVTA State Representative:** (contact Jackie Breed [NAVTARep@wyvta.org](mailto:NAVTARep@wyvta.org))

- be a member in good standing of NAVTA and act as a liaison to NAVTA;
- provide NAVTA with quarterly reports regarding the Association and the state of veterinary medicine in Wyoming;
- provide the Association with any pertinent information of national, regional, or state interest; and
- it is highly recommended that the NAVTA Representative attend any NAVTA State Representative meetings, if at all possible, without expected compensation of the Association, and provide the benefits thereof to the Association by report, article, or other means of dissemination to the Board and membership.
- attend all Wyoming Veterinary Technician Association meetings (online, monthly).

**Eligibility:**

- Active Member in good standing with the Association;
- must preferably be a resident of Wyoming;
- must be an active member in good standing of the North American Veterinary Technician Association; and
- is bound by the rules and regulations governing NAVTA as well as the Wyoming Veterinary Technician Association.

**Duties of Membership/Certification:** (contact Jackie Van Noy: [CVT\\_Members@wyvta.org](mailto:CVT_Members@wyvta.org))

- for all WyVTA Memberships:
  - evaluate applicants for membership status according to Article III of the WyVTA Constitution and Bylaws;
  - collect and maintain accurate records of Wyoming Veterinary Technician Association members (active and associate);
  - collect membership dues, record with membership records, and remit funds to the treasurer within 30 days of receipt; and
  - ensure that complete records are immediately transferred to an incoming membership/certification board position if the current position is vacated.
  - serve as WyVTA Membership Committee Chairperson;
- for all WyVTA Certifications:
  - evaluate applicants for certification status using the criteria set forth in the WyVTA Bylaws Certification Committee.
  - collect and maintain accurate records of Wyoming Veterinary Technician Association certified members;
  - collect certification dues, record with certification records, and remit funds to the treasurer within 30 days of receipt;
  - ensure that complete records are immediately transferred to an incoming membership/certification board position if the current position is vacated.
  - serve as WyVTA Certification Committee Chairperson;
- attend all Wyoming Veterinary Technician Association meetings (online, monthly).

**Eligibility:**

- Active Member in good standing with the Association; and
- must preferably be a resident of Wyoming.

**Duties of Member-At-Large:** (contact Deana Baker [bouteloua\\_gracilis@yahoo.com](mailto:bouteloua_gracilis@yahoo.com))

- be a position elected only if all other Executive Board officer positions are filled;
- be limited to a total of two (2) positions annually;
- attend all Board Meetings; and
- be able to accept chairmanships of committees

**Eligibility:**

- Active Member in good standing with the Association; and
- must preferably be a resident of Wyoming.

## Vice President

Tom Page CVT; [VicePres@wyvta.org](mailto:VicePres@wyvta.org)

Fall CE and Annual Meeting: September 11 & 12! <https://www.wyvta.org/continuing-education.pml>

**TEAM EVENT:** The whole clinic can attend on site in Casper at the Ramkota Hotel OR online virtually via ZOOM!

Topics and speakers are on the website above; follow the links or quick click here: <https://www.wyvta.org/view.pml>

We have wonderful sponsors this year; PLEASE say thank you to **IDEXX, Zoetis, Elanco, Nutramax Laboratories, and Covectrus**, just to name a few. These sponsors help to keep our costs low which we pass on to you! Some will also be on site to answer your questions about products and services they offer, provide contacts, and likely some goodies too!

In addition, the Ramkota has set us up in the theater again this year which we experienced for the first time last year. Theater seating with continuous tables much like at a college, great acoustics and projection for the speakers, and we'll have a microphone for questions to the speaker as we will have speakers onsite as well as presenting virtually.

## NAVTA Representative

Jackie Breed, CVT; [NAVTARep@wyvta.org](mailto:NAVTARep@wyvta.org)

We're hoping to have our CE info in the NAVTA Journal release for July/August! Just remember [www.navta.net](http://www.navta.net) has some great resources you can use including wages, information on becoming a veterinary technician specialist (VTS) in one of 16+ specialties, and all about education for assistants to techs to other areas to help you create your niche. Membership is open January-December calendar year so add this resource to your list coming up soon – don't worry, I'll remind you!

## Treasurer Report

Angela Lance

I'm really excited to be offering the online payment options for Fall CE registrations this year. If you have any problems, please don't hesitate to contact me ([Treasurer@wyvta.org](mailto:Treasurer@wyvta.org)) or Nanette ([secretary@wyvta.org](mailto:secretary@wyvta.org)) if it's a payment issue.

## Secretary

Nanette Walker Smith, CVT; [Secretary@wyvta.org](mailto:Secretary@wyvta.org)

## Minutes – PLEASE take the time to review the minutes – a lot going on in our little association and big state!

WyVTA Meeting June 6, 2021

**Melanie Beardsley:** I would like to officially call this meeting to order at 7:09pm

**Jackie Breed: (NAVTA REPORT)**

- NAVTA is proud and excited to announce that all NAVTA Members now have free access to one of the world's largest online veterinary libraries and resources tools. VetMed Resource is an online information site that gives you access to the world's scientific literature on veterinary medicine. It is now available to NAVTA members at no cost for their study, research and practice. <https://www.navta.net> > Resources
- 2021 Webinar Series - Sponsored by YuMove. These FREE sessions will help you become the best version of yourself! Each of the sessions is RACE approved for one hour of continuing education. The next session is on June 24th at 7:00 pm EDT and covers "The latest standards of joint supplements- Get moving with science." The webinars can be found at <https://www.navta.net/events>

**Jackie Van Noy: (CERTIFICATION/MEMBERSHIP)** Nanette has been working on getting the membership/certification applications merged into one document. Other than that, not much to report

**Nanette Walker Smith:** Jackie V - you said you had no corrections to the merge document for the application for members and certification correct?

- Next step on that is for me to get that to eVetSites and have Viki start working on it
- I need to create new links for the payment portions, but this is key time to do it because traditionally we don't have much going on in membership right now. I have that on my docket for late this week/early next

**Melanie Beardsley: (TREASURER)** I did not get anything from Angela again this month. I did text her this afternoon to remind her of the meeting and that I needed her updates/reports.

**Nanette Walker Smith:** Re Angela - no communication with me to get her square updated. Texted several times I was available with no response.

I am also docketed to go through the last 2 years of newsletters to see what treasurer reports were posted and figure out what needs to be posted that should be posted; rest of it is good for treasurer archives/usable if we are ever audited.

**Tom Page:** (Past Pres/Vice Pres – CE Chair):

A few additional updates to **the Fall CE agenda** details are

- The Metal Buffalo that we decided to have made for last years' speakers are being cut. I will find out this week when I can pick them up. They gave us a great deal. Instead of doing the \$45 each that I thought X2. They did \$15 each for 6. Mel and I said yes. Do you want a motion on the adjustment of the Buffalo Price? Final price is the same-ish

**Melanie Beardsley:** I don't think we need to since the price we negotiated is way less.

**Nanette Walker Smith:** Actually, it's the same price  $15 \times 6 = 90$  and  $45 \times 2 = 90$ . We just got more we've noted in minutes, and I think it's fantastic.

**Melanie Beardsley:** My updates for Fall CE:

- I have put feelers out with a couple of reps regarding sponsorship/donations. I don't yet have any commitments. Still have most of the snack times (morning/afternoon) open on Saturday and morning on Sunday available in case anyone has any possibilities.
- Do we want the hotel food service to bring us food like last year or do a buffet style lunch?

*Nanette Walker Smith:* I really liked the buffet, but don't have a preference.

**Melanie Beardsley:** I liked them bringing it because I actually got to eat last year!

*Tom Page:* The buffet, depending on what we choose actually was more expensive

**Melanie Beardsley:** We did the 'bring in' last year and it worked well. We were able to start to meeting and get to work with minimal shuffling around.

*Nanette Walker Smith:* Hopefully numbers on site will be back up this year so in that case them bringing it is helpful. Buffet with larger group when we have stuff to do, we lose people

**Melanie Beardsley:** There are some new sandwich choices this year, so I chose these and ran with them as I thought it offered a good variety for folks.

If we have them bring it to us, we will have to pick a few items and folks will have to choose when they send in registration forms. (We will have to put the options on the registration forms and figure out a way for us to keep track of who ordered what...)

**My proposal if we do this:**

- Cobb Salad \$13.99
- Italian Wrap \$12.99
- Chuckwagon Chicken Sandwich \$12.99
- Philly Cheesesteak Sandwich \$13.99

Any thoughts on these choices? There will not be ordering choices to add or delete any items from any of the selections. If there is a special needs person that one of these doesn't handle, they'll have to contact Tom directly to arrange something if it's possible.

*Nanette Walker Smith:* Keeping the list you have of choices on your screen to salad, wraps and sandwiches is good, minimal clutter with utensils.

*Tom Page:* I am good with that and can manage it with registration papers.

**Melanie Beardsley:** OK. We will just have to add that to the registration form and make a plan on how to notate what folks ordered because they never remember.

*Nanette Walker Smith:* Would be great to get a list of what's on the cobb salad. I swear it's never the same any place I go.

**Melanie Beardsley:** I've got it here: mixed greens, grilled chicken, eggs, tomatoes, red onion, bacon, bleu cheese, guacamole, and blue cheese/ or ranch dressing

*Nanette Walker Smith:* Ok! I'll add it to the excel info we gather, and we'll come up with a way to signify easily to the wait staff. Zoetis is sponsoring the luncheon it looks like too! Drinks are coffee, iced tea, and the chef's choice of dessert.

**Melanie Beardsley:** Tom and I spent an afternoon checking into the WyVTA swag options. Many local places have quit doing coffee cups as they are so easily accessible online.

**WyVTA Swag:**

- t-shirts-good quality blend fabric: \$11.50-\$17 depending on what we put on them.
- Coffee mugs: 20oz tumbler from RTIC direct for \$12+ (depending on what we put on them) Qty 48
- Window decals/stickers: \$1.50 each (\$1.25 on [www.stickermule.com](http://www.stickermule.com) recommended to us by one of the gals at the one of the local shops.)
- Association can do embroidered jackets for board members with Pedens here in Casper. Association can give "x" amount for budget. Anything beyond that is responsibility of the person ordering. (Then you can get what you want!) Tom and I have both used this place for multiple projects with good luck.

*Nanette Walker Smith:* Decals good – esp. if they can be put on other tumblers or inside or outside of vehicle (I prefer inside because outside they look like yuck after a winter.

**Melanie Beardsley:** My windows are so tinted that I can't put anything inside. The stickers and decals are for "indoor and outdoor" use. (At least the ones that I looked at on stickermule were.) I don't think it would be ridiculous to order a couple hundred of each and send stickers and outside window decals with everyone.

*Nanette Walker Smith:* I think this is a good start list. Would be great to get the shirts and tumblers with the buffalo on them or even mockup with the metal cut buff. Decals could be members benefit sent with all renewals next 2 years and all NEW memberships from there on out.

**Melanie Beardsley:** What do you mean mockup with the metal cut buffalo? And use stickers at the conference?

*Nanette Walker Smith:* The metal buffalo you guys are having done for the speakers - if it's more edgy/design worthy than the one we have it brings more to the shirt

**Melanie Beardsley:** I don't think it will. They are unique and artsy, but not better for the shirt.

*Nanette Walker Smith:* Stickers at conference - they are likely not to mean much if sent - will people use them? You know better on the metal one - we haven't seen it.

**Melanie Beardsley:** Do we want to vote on swag so Tom and I can move forward with that? (PS the sticker quote is for 200. They go up in price for less and down in price for more.) Lots of the people at my work collect them on water bottles, laptops, etc.

*Nanette Walker Smith:* You guys have the figures - your lead on motions - are we going to try and do all of these or? Start small, take orders at the conference for shirts?

*Tom Page:* I like the orders at conference for shirts. We could order a few for display and get an understanding of interest

*Nanette Walker Smith:* My thought too Tom- would give folks a better idea of sizing too. quality of the shirt.

**Melanie Beardsley:** I'm fine starting with stickers/decals and t-shirts and going from there.

**Tom Page:** **I Motion to order two of each size shirt for use at the conference. S, M, L, XL, XXL. From Pedens. Shirt to cost between 11.50 and 17.**

*Nanette Walker Smith:* We will be able to take payments/orders there at the conference. I'll bring my square too just in case.

*Nanette Walker Smith:* Colors Tom?

**Melanie Beardsley:** We could give shirts as door prizes if we are not ordering enough for everyone to have one.

*Tom Page:* I think Mel and I decided on a basic silver or gray, was that correct Mel.

**Melanie Beardsley:** Yes, Tom as a start...some colors just don't look good with brown.

- If we sell them, we have to have a nonprofit place for the profits to go.

*Nanette Walker Smith:* We are a nonprofit place

**Melanie Beardsley:** I thought we had to have a fund for the profits to be directed to.

*Nanette Walker Smith:* And we can mark those funds - that's what the excel sheet allows us to do by tracking it in a category income and expense

**Melanie Beardsley:** Is there a second to Tom's motion? Does he need to amend it to include color?

*Nanette Walker Smith:* **2nd motion - no to color - get what will look good - discuss with the shop.**

**Melanie Beardsley:** **Motion passes unanimously. Tom and I will get together and get on it.**

**Melanie Beardsley:** What about window decals and/or stickers, then?

*Nanette Walker Smith:* Call for motion

**Melanie Beardsley:** Is there a motion for Tom and me to move forward on the stickers and or decals?

**Deana Baker:** **I so move.**

**Nanette Walker Smith: Motion to have Tom & Mel select and purchase 200 stickers/decals at Stickermule.com representative for the association (or at a breakeven point in cost closest to this number @ approximately \$1.25/sticker).**

*Jackie Breed:* Is there a difference in the stickers and decals?

**Melanie Beardsley:** the window decals are the vinyl ones that you put on the outside whereas the stickers are just the big heavy-duty stickers that you can put on your car or anywhere else you want them to semi permanently be.

*Jackie Breed: I 2nd Nanette's motion*

**Melanie Beardsley: It that 200 stickers and 200 decals, Nanette for clarification?**

**Nanette Walker Smith: Whichever you find that meets the above price and best representation for the association.**

*Nanette Walker Smith:* If you need our logo let me know. I have the solid buff and the line only buff.

**Melanie Beardsley:** I think I only have the solid one, Nanette. Could you send the line only? If it's easy you could send both as I would have them both in one spot for easy forwarding.

**Motion passes unanimously.** Tom and I are planning on getting together Friday and will get these balls rolling.

**Melanie Beardsley:** Board member jackets are an option for down the road unless we want to vote on that tonight, too. Thoughts?

*Nanette Walker Smith:* Let's go look when we are there?

**Melanie Beardsley:** We can try to squeeze that in!

Any **Scholarship applicants** that we have heard about?

*Tom Page:* EWC had the scholarship information. Both Dr. Walker and Dr. Bittner.

*Jackie Breed:* I will be out of the country (hunting in South Africa) for the July 11th meeting, so I will get my submission in earlier.

**Melanie Beardsley:** Moving onto the Secretary update. If you haven't been able to print off her first draft of the CE documents they are at the bottom.

*Nanette Walker Smith:* Please everyone just email me direct or text me any corrections you find. We've caught some already.

Need to add the menu Need the hotel cost - Tom are we sure it's \$87 again??

*Tom Page:* \$87

**Melanie Beardsley:** That is what I was remembering, too, but I don't have it written down in my notes.

*Nanette Walker Smith:* Tom's got meetings and calls set up with most of these folks to confirm stuff by the end of the week. I'd like to get this out to everyone by mid next week (have inventory weekend coming up this weekend - I will be a zombie). So SEND OUT CE ONLY will be by next Tues/Wed. June 15-16

*Nanette Walker Smith:* \$87 was last year's that's why I'm asking

**Melanie Beardsley:** Don't forget to add the food to it!

*Nanette Walker Smith:* Food is sponsored. Yes food will be added to the registration page.

**Melanie Beardsley:** Are we talking about the CE registration form? Yes, that's what I meant

*Nanette Walker Smith:* Please look at the reg page - cost for the conference. This time we have ALL DVMS; All are sponsored; however.

*Tom Page:* Food will be covered as of now to about \$750, as the conversation has gone so far. I feel good to keep costs there.

*Nanette Walker Smith:* Tom - are all session times going to be approx. 1 hour?

**Melanie Beardsley:** If I recall, we didn't make changes on price last year due to the uncertainty of the whole deal.

*Tom Page:* Yes each lecture is planned for the 1 hour

*Nanette Walker Smith:* OK I need to fix times too then

I've heard from Dr. Sexsmith and Dr. De Haan by way of Dr. Sexsmith. And Dr. Luchetti very briefly. Dr. Podhayny and her person are out of the office until tomorrow

Phone calls will start this week if I don't get stuff to finish the packet asap.

Likely our printing costs will be next to nothing. We'll get outlines (brief ones) so no proceedings or abstracts.

If we don't get snack sponsors for morning/afternoon on Saturday we'll need to get costs for hotel providing for those as well -

SO, May I have a motion to keep costs for registration the same?

**Melanie Beardsley:** I have those estimated prices for hotel food/drink breaks, Nanette.

**Tom Page: I motion to keep the costs the same for The CE and Annual meeting 2021.**

**Jackie Van Noy: 2nd**

*Nanette Walker Smith:* Do you feel we need to go over those now just in case? Our avg attendance is 30 annually. We will have NO speaker costs.

*Tom Page:* I am working on other Vendors that sound like they will be contributing. That \$ can be used for the cost of the room and the snacks.

*Nanette Walker Smith:* I still think we can do it without, but yay if we still have interest.

Reminder we make placards for the company sponsoring as well just in case

Tom - you want all registrations to send to you at your house, correct?

**Melanie Beardsley: OK. Motion passes unanimously. CE prices will not change thanks to our generous donors/sponsors.**

*Nanette Walker Smith:* And thanks to our hardworking VP/PP/ and P!!

CE Certificates we'll do as we always have right there at the conference.

Those that attend virtually - I'll put the eval online in survey monkey with a time limit to complete and once it's completed, they will get their cert via mail, with anything else we need to send them - decal/sticker +/- any materials the speakers bring within a week of the conference.

We will also need to remember to have Thank you cards for each speaker ready to sign at the conference so they can be hand delivered preferably before the speaker leaves. To go with the gifts hopefully

*Tom Page:* Gifts will also be ready

**Melanie Beardsley:** We can add a sticker to their metal buffalo gift, too.

*Nanette Walker Smith:* OK... so that's it for me, just PLEASE send any corrections on the agenda and registration form by TUESDAY EVENING THIS WEEK.

**Melanie Beardsley:** Do we want to add a place for people to write in their WyVTA number?

*Tom Page:* Yes, we did want that

*Nanette Walker Smith:* certification #? Jackie V???? did we want that on there? Actually – Jackie would write that in when the certificate is filled out because they don't get it until they turn in their survey at the end of the conference.

**Melanie Beardsley:** Yes. Just to help us keep folks accountable on if they are current members so they don't try to pay member registration prices when they are not current.

**Melanie Beardsley:** Moving on, then. Next meeting is July 11th. Newsletter submissions are due by that date!

**Tom Page: I am good. I motion to adjourn.**

**Melanie Beardsley: second?**

**Nanette Walker Smith: 2nd**

**Melanie Beardsley: Motion passes unanimously at 8:53pm**

## WyVTA Meeting Minutes July 11, 2021

**Melanie Beardsley:** It's 7:10. I'm going to call the meeting to order.

Jackie Breed is out of town. I didn't receive any NAVTA news from her before she left.

*Nanette Walker Smith:* I'll check the NAVTA leader board and see if there is anything pressing.

**NAVTA REPORT:** (Requested addition of our Fall CE to the NAVTA list of CE. Also, a blurb about our elections)

**Melanie Beardsley:** Tom said he had some issues with his E-mail. Jackie V, does yours seem to be working?

*Nanette Walker Smith:* We fixed Tom's - Did you get in yet Tom after we reset your password?

*Tom Page:* Yes

*Jackie Van Noy:* it is, but I don't see any of the emails mentioned on the agenda

*Nanette Walker Smith:* Jackie - if there is an issue getting in, please let me know. Had a 're-learn' of admin since I Haven't done it in so long. eVetSites has linked the website and the email together so it's easy for me to check everything and see who's got what email.

*Jackie Van Noy:* No, other than I may have missed emails

**Melanie Beardsley:** Member said she had e-mailed you and hadn't heard anything.

*Nanette Walker Smith:* Mel, can you email her and cc [CVT\\_Members@wyvta.org](mailto:CVT_Members@wyvta.org) and tell her you are cc'ing membership and turning it over to Jackie - faster that way rather than multiple emails with you as a middleman. Use the original email she sent if you can. BCC it back to you Mel so it stays in your ('to do') in box to follow up. Always make sure to check the spam filter as it may dump if it's coming from your personal email Mel to the .org email.

**Melanie Beardsley:** Yes, I do periodically check that.

*Nanette Walker Smith:* General reminder to all board that have emails: Any emails you are still working on don't move them out of your inbox until you are done with them (i.e., into a folder or into Trash). Don't forget to keep your mailbox clean (no more than 2 pages of emails) and ANY SPAM needs to be moved to the SPAM folder instead of just trash. Everyone should be making folders to file emails in, not just save them (auto function), but move them to a folder so they are easier to find based on topic such as Fall CE, Scholarship, Membership, Certification, Website, Jobs, etc. Any Spam - and there is a lot in there - needs to be moved to a SPAM file so the checkmymail server can deal with the spam and get rid of it/block it. We have a few companies trying to sell us stuff, buy us, etc. Phishing the Internet if you will.

**Melanie Beardsley:** Thanks for the SPAM tip...I didn't know that was what we were supposed to be doing.

*Nanette Walker Smith:* **Secretary Report:**

1. Live online registration isn't quite ready yet as planned, one more check with Viki before we roll out, expecting Monday the 12th. I will announce on Facebook as soon as available and in the newsletter when it goes out this week. So as soon as it's on Facebook, the online registration AND payment will be live on the website.
  - a. I've already tested it for accuracy and where it's going so Tom has my official registration and Angela should have my payment both in an email and should see it in Square; however, I have not heard back from her as I requested Friday.
2. Newsletter items must be in my email [secretary@wyvta.org](mailto:secretary@wyvta.org) by 8am tomorrow (Monday, 7/12). Newsletter will go out asap hopefully by Tuesday. I'm including the Board Positions lists and link to the CB's.
3. I am out of town 7/20-8/10.
  - a. \*I will most likely not be at our August 8 meeting which will hopefully be our wrap up for the conference.
  - b. \*I will be working on the handouts, outlines, proceedings, the speakers have sent. All items for proceedings/handouts/outlines are in my hands as of yesterday. They are few, but I'd like to discuss tonight sending these out as pdfs a few days before the conference rather than printing them out. We can still print out the agenda, survey, certificates, and absorb cost (reg fees can pay for that) and stuff whatever else vendors/ sponsors have for them in the folders. Thoughts?
  - c. \*Sept 5 is our last chance mtg if needed before the conference.

Any comments on the email out of the speaker documents in PDF format to registrants? (Minimizing printing this year?)

**Melanie Beardsley:** Will our speakers/sponsors be ok with it?

*Tom Page:* I am ok with that. I think the speakers will be ok. Based on my conversations

**Melanie Beardsley:** I think we should confirm with them before doing it. I'd hate to step on some toes.

*Nanette Walker Smith:* Yes, they didn't want to supply anything, and I nudged them more than Tom did to at least have an outline so people can follow where we are going at each lecture. Some will be bringing items so we will need to likely mail those to online folks = why there is no change in cost as this will cover those expenses as well as sending them the certificate etc.

*Nanette Walker Smith:* Any more questions before I go on?

**Melanie Beardsley:** Also, the e-mail should include a note to print it yourself or bring your laptop as they won't be provided at the conference.

*Nanette Walker Smith:* Thank you for that reminder!

Tom - do you want board to make hotel reserves for ourselves or will you do it?

*Tom Page:* At this time, it would be good for individuals to do themselves

*Nanette Walker Smith:*

4. New application combo is not in Viki's hands just yet. I want to be completely done with CE reg set up first. So hopefully by Tues. afternoon. Need to change dates to Jan 1, 2022-Dec 31, 2023, you think Jackie? It'll likely take us a month or more to get this fixed in the new system so your call. We may get people applying this year for discounted Fall CE.

*Jackie Van Noy:* I can't remember for sure, but I think we haven't switched the years until around the CE time so guess it probably is ok to do now since it is almost September

*Nanette Walker Smith:* I'll chat with Viki maybe and see what she thinks once she sees what we came up with - see if she can give me an idea on timeline - if it is short we'll keep it the current one then flip it after the Fall CE. Okay?

*Jackie Van Noy:* that sounds good

*Nanette Walker Smith:* I'm realizing even though I have this very specific numbering system to put them together, so each person has the correct docs, I need to do a cheat sheet for myself somehow to make this quicker. I swear I'm working on it to batch them out to everyone. I will also be adding 2 docs from the NAVTA leadership meetings I attended - they are PPTs and at some point we'll need to go through them - I don't want everyone to just ignore them. More on that in the new year as we approach strategic plan, revision of Mission, Values, etc. too

**Melanie Beardsley:** Unfortunately, they will be a constant, but necessary thorn.

*Nanette Walker Smith:* Yes, correct. Trying to get them all to you BEFORE September so we can sit side by side and go over anything everyone has written in or thinks about while onsite if y'all are there.

5. Last 3 years of Treasurer reports is what I'm pulling together and checking that they were approved in minutes, etc. So far so good, I'll finish those tonight and send out to everyone in a PDF so it's easier to see in order.

**Melanie Beardsley:** OK, Deana, floor is yours. Anything for Member-at-Large?

*Deana Baker:* I really don't have anything. So, carry on.

**Melanie Beardsley:** Angela sent me May and June Treasurer reports in the same un-understandable format. Did she contact you about the Square, Nanette?

*Nanette Walker Smith:* Those are close to the old version; just doesn't have beginning and ending balance. SO, I see May '21 income of \$9.41, no expenses - although hmmm we should probably put in the Square fee under expenditures Fees because I believe this would be a \$10 certification charge less Square fees yes? This was paid before the change (because that's not live yet - reminder to me to make sure those changes are done)

*Angela Lance:* I cannot create a report but could do a write in per-say.

*Nanette Walker Smith:* Yes, we'd need to write in because our application states fee is \$10 and income if we were audited would only show 9.41.

**Melanie Beardsley:** Were you guys able to get together and get square sorted out?

*Angela Lance:* We did attempt with no connection.

*Nanette Walker Smith:* I didn't get an answer yet if my Fall CE \$105 less fees came through and whether Angela got the notifications. Although now I can see the treasurer's email to check that. I got my receipt from Square, but I need to be sure that Angela can see that on Square - so no, we didn't get that done. Jackie V got it very quickly; so, it's just a matter of having Angela do it too

*Angela Lance:* I have not seen 105 transactions come through. It has not been received to bank yet. Will probably hit tomorrow.

**Melanie Beardsley:** once we know Nanette's payment has gone through and all is good on that front, I would like to consider a motion to reimburse her as she is on the board and should be getting "free admission"...

*Nanette Walker Smith:* It's already hit my bank. So, it's in limbo above our heads

**Tom Page: I motion to Reimburse Nanette for "Practice" Registration for the 2021 CE event.**

**Angela Lance: I second**

**Melanie Beardsley: Motion passes to reimburse Nanette for the \$105 (less Square fees). Miss Angela, can you reimburse Nanette after it hits our bank and we know the flow is working?**

**Angela Lance: Absolutely**

*Nanette Walker Smith:* Tom you are seeing the registration which includes how much was paid. You should be seeing EVERYTHING on the registration - hence all items that need to go in that spreadsheet.

*Tom Page:* Nanette, I do see it. I will work on it this week.

**Melanie Beardsley:** You guys will get connected at some point. Keep trying! (I can keep bugging you if you want.)

**Melanie Beardsley:** Angela, did you see/pay the 307 Metal Works bill?

*Angela Lance:* Yes it's paid.

**Melanie Beardsley:** Thanks! It will probably show up on the July report, I imagine.

*Angela Lance:* Yes

**Melanie Beardsley:** Do we want to vote on the May/June reports? I can probably snag the bank account totals quick from the app.

*Angela Lance:* Yes I could grab totals if needed.

*Nanette Walker Smith:* Perfect - I'm good with what's there just need the balances

*Angela Lance:* May beg. Bal 26193.99 May Ending 26203.40. June Beg 26203.40 June ending 26203.40

**Melanie Beardsley: Motion to approve May/June Treasurer reports?**

*Nanette Walker Smith:* So moved

**Melanie Beardsley: Motion passes unanimously to approve Treasurer Reports for May and June 2021!**

**Discussion of SPAM mail – how to treat, move, and handle in email program. Especially where it concerns funds. Those will always be covered in meetings or via board email – double check with board members before addressing questionable email – do not forward/respond to the questionable email**

*Nanette Walker Smith:* That is a spam email; check mark it on the far right in the treasurer email and go to the bottom of the email page and use the selection to change it to SPAM and then move it.

*Nanette Walker Smith:* Angela, your treasurer email box is 19 pages long and loaded when garbage

*Tom Page:* When I sent you the email about the 307 Metal invoice, I included Mel and Nanette to confirm.

*Tom Page:* For these reasons listed above.

**Melanie Beardsley:** They get very good at being believable. The one I got made it look like it came from Tom.

*Angela Lance:* Ok cool well that's all I have.

*Jackie Van Noy:* I have some expenses - just dropped them in the mailbox to Angela. One of them is the PO box renewal. I paid it since they don't put the notice in the box until 7 days before it is due

*Nanette Walker Smith:* Look at who it comes from - anything with a bill we will have covered in meetings and it will be in the minutes. When in doubt always look at sender, what it was for, and ASK!!

*Angela Lance:* Thank you Jackie. I will watch for those.

**Melanie Beardsley:** I'll be sending for reimbursement for the stickers, but don't have a final bill currently. And Tom will be doing the same for t-shirts. Just so it is on your radar.

*Nanette Walker Smith:* PO BOX should be one of those automatic pays listed in the Treasurers calendar or to do list that we voted in... just like the SoS and IRS filings.

Be sure to bring your Notebook with you to the conference Angela - we'll want to update/add things you've learned on your end!

**Melanie Beardsley:** Angela, will you make sure that is in the Treasurer notebook for June? If it's not, we need to get it there.

*Angela Lance:* Yes it is

**Melanie Beardsley:** OK, good! We didn't double pay them, did we? Angela sent a payment and Jackie paid on top of it?

*Angela Lance:* I did not pay it. It's in the notebook to keep current in June.

**Melanie Beardsley:** OK, I just wanted to make sure. ) We shouldn't have to vote to reimburse Jackie V, but I wanted to be sure they didn't owe us money if the payments crossed in the mail.

*Tom Page:* I sent in the email receipt for the Shipping of the 2020 Speaker gifts. Mel has it on screen.

*Nanette Walker Smith:* We already voted on the reimbursements for Tom and Mel for the speaker gifts last month.

**Melanie Beardsley:** Angela should have a copy in your e-mail of the receipt. Tom, do you have anything else to add?

*Nanette Walker Smith:* Tom, I'd suggest putting that info from the Maryland offering (idea of discount to other state member's) in the VP notebook under ideas for future. Right now, we're stretched and ready to release registration - personally I don't have the strength to add anything else right now.

**Melanie Beardsley:** From what I've heard we officially had zero scholarship applicants?

*Tom Page:* Correct

**Melanie Beardsley:** Bummer. My coworker is eligible and I reminded her to apply a couple of times.

*Nanette Walker Smith:* Tom has discussion to bring up or a question I guess at the annual meeting about the scholarship - he got feedback from Dr. Walker (EWC) and it's time to make revisions - we've discussed this a bit. Looking at the CBs there is nothing about how the scholarship is to be given out really it's on the application page

for the scholarship - SO - THAT PART needs to become a POLICY - that the board decides so it's something the sitting board can change and flux as the scholarship changes apply (amount, break down, rules, etc.) THUS we don't have to change the CBs.....i.e.. no member vote

**Melanie Beardsley:** That is helpful, Nanette! We can task the Scholarship committee to plan changes for next year since there is no voting to consider?

**Nanette Walker Smith:** Yes, Tom wanted to chat with the conference attendees for just a few minutes to see what items would have helped them apply if they had that option.

**Tom Page:** I will work with Mel to put something in the lunch meeting to "open for discussion" during the CE event. I will put ideas that I have gathered from others by then for the scholarship review

**Melanie Beardsley: President's Report:**

1. t-shirts and stickers are in the works to be ready by CE date.

2. Computers for board members: president and/or treasurer. Discussion.

**Nanette Walker Smith:** Re the computers - I think we can have a pow wow about this at the conference and then just add a notice into the agenda of the annual meeting this will be included to that/those position(s)

**Melanie Beardsley:** Next meeting is Aug 8th. Get your newsletter submissions to Nanette if you haven't already. I will be on/off the grid the last 2 weeks of July. My Dad is getting his hip replaced, I have a wedding I'm going to try to go to, AND we are still going to try to do our annual Frontier Days camping/rodeo trip.

3. Other items for conference?

**Tom Page:** Just need to plan for Coffee talk with Peedens on this coming Friday.

**Nanette Walker Smith:** I would like to include strategic plan discussion thoughts ideas from the group - I have an easel and a big board paper thing we can jot notes down on. Need to involve those there as much as possible instead of just talking at them.

**Melanie Beardsley:** I bet we can ask for an easel and paper from the hotel, so you don't have to haul it.

**Nanette Walker Smith:** Really need to get some folks on board for possible nominations.

**Nanette Walker Smith: I'm good to adjourn (motion) if y'all are.**

**Tom Page: 2nd**

**Melanie Beardsley: Motion passes. Meeting adjourned at 8:57pm. Good night and thank you all.**

## NEWS YOU CAN USE FROM ELSEWHERE:

INVITATION RECEIVED FROM MARYLAND VTA:

*Subject: MDVTA CE Announcement for State VTA Members*

*Yeeeee haaawwww! Our registration is open for our fall CE Bonanza! event! We are extending our Members discount to members of all state VTAs. All the information is in the attached pdf which includes the registration links and the discount codes for you to distribute to your members.*

MDVTA CE Bonanza! Register for the entire event here: CE BONANZA! REGISTRATION

Discount code: VTA2021bonanza <https://mdvta.wildapricot.org/event-4377193>

- o Dermatology! Session, sponsored by Hill's: Register here: DERMATOLOGY! REGISTRATION

Discount code: VTA2021derm <https://mdvta.wildapricot.org/event-4377262>

Sunday, September 19, 2021 Melissa Streicher, CVT, VTS (Dermatology) "Flea Allergy Dermatitis", "Recognizing and Management of the Allergic Patient" Dana Liska, DVM, DACVD "Canine Allergic Dermatitis: Innovative Therapies That Improve Quality of Life!"

- o Immunology! Session: Register here: IMMUNOLOGY! REGISTRATION

Discount code: VTA2021immune <https://mdvta.wildapricot.org/event-4377297>

Sunday, October 10, 2021 Ann Wortinger, BIS, LVT, VTS (ECC) (SAIM) (Nutrition), Elite FFCP "Gastrointestinal Microbiome: What is going on in there?" Erica Mattox, CVT, VTS (ECC) "Immune System Malfunctions and Disorders" Liza Rudolph, RVT, VTS (CP-Canine/Feline) (SAIM) "Bringing Vaccination Guidelines to Life"

- o Forensics! Session: Register here: FORENSICS! REGISTRATION

Discount code: VTA2021forensics <https://mdvta.wildapricot.org/event-4377349>

Sunday, October 24, 2021 Lisa Smith, LVT, VTS (ECC), MS (Three lecture titles coming shortly"

- o Exotics! Session: Register here: EXOTICS! REGISTRATION

Discount code: VTA2021exotics <https://mdvta.wildapricot.org/event-4377363>

Sunday, November 7, 2021 Ian Kanda, RVT, VTS (Exotics) "Diagnostics in Reptiles" Jody Nugent-Deal, RVT, VTS (Anesthesia/Analgesia) (Companion Exotic Animal) "Anesthetic Drugs and Protocols for Exotics" "Anesthesia in Exotic Small Mammals – Moving Beyond the Induction Chamber" Each session will be brought to you live via Zoom.

*We hope to see many there! If you have any questions, please let me know!*

*Nicki Castagna, RVT; President, MDVTA; [marylandvettechs@gmail.com](mailto:marylandvettechs@gmail.com) [mdvta.wildapricot.org](http://mdvta.wildapricot.org) <http://www.mdvta.wildapricot.org>*

*We are a 501(c)(6) non-profit \*Advancing our profession, together\**

# JOB BOARD:

**JOB POSTING 7/1/21:** We are looking for **1-2 experienced technicians** at our busy **24-hour mixed animal practice in Riverton Wyoming**. Willing to train the right person and pay depends on experience. Supportive work environment with up-to-date equipment. Interested parties please contact [stockdoctaeha@gmail.com](mailto:stockdoctaeha@gmail.com)

**JOB POSTING 5/15/21:** Certified Veterinary Technician (CVT) and veterinary assistants-both needed:

**Alpine Animal Hospital is hiring for Veterinary Technicians/Assistants.**

Alpine Animal Hospital is hiring for Certified Veterinary Technicians-CVT's and veterinary assistants.

**Duties include** but are not limited to: greeting clients and animals, animal triage for appointments, filling prescriptions, client education, administering medication, assisting with surgery, assisting multiple doctors with appointments and requests, working with both large and small animals, working on-call and weekends to assist after hours emergencies.

The ideal candidate has a veterinary terminology base and able to learn our protocols quickly.

Applicants with a CVT/RVT/LVT, or graduates of an AVMA accredited veterinary technology program (AS, AAS, or BS degree) or NAVTA approved veterinary assistant program will be interviewed first.

**Please email your resume detailing veterinary technician or assistant experience, a cover letter, and list of references (and letters if possible) to:** [taylor.haley@alpineanimalhospitalpc.com](mailto:taylor.haley@alpineanimalhospitalpc.com)

---

**JOB POSTING 5/15/21:** Certified Veterinary Technician (CVT): Casper, WY

**Altitude Veterinary Hospital, Casper, WY** is looking for a **Full-Time Certified Veterinary Technician (CVT)** to join our team! As an AAHA accredited practice, we are seeking individuals who share our passion for excellent care and customer service!

About Altitude Veterinary Hospital: Altitude Veterinary Hospital provides a high level of care for small pets. At Altitude we understand that our pets are more than just pets, they are family. In addition to being **AAHA accredited**, we provide a wide range of services including specialty services such as acupuncture and TPLO. Our team consists of 6 Doctors, 3 CVTs, and 11 Assistants. Along with these services we also offer boarding and grooming services. We are proud to work together to provide the highest quality of care to our patients and extraordinary service to our clients. We consider our employees our most valuable asset and strive to provide a fun, challenging and positive work environment!

**Some of the responsibilities of a CVT are:**

- Review vaccination records and prepare vaccines according to our vaccine protocol
- Assist veterinarian in medical procedures using proper restraint; know how to restrain fractious patients
- Assist veterinarian in surgical procedures using proper aseptic technique
- Maintain and use medical equipment such as IDEXX Lasercyte and autoclave
- Perform routine laboratory procedures and analyses in hematology, microbiology, urinalysis, and serology
- Prepare samples for outside laboratory analysis
- Induce anesthesia and intubate patient and monitor patients under anesthesia
- Administer treatments and injections following the instructions of a doctor or a treatment form
- Initiate emergency procedures
- Maintain pharmacy records, and controlled drug, anesthesia, fecal, and heartworm test logs
- Take and develop radiographs
- Take vital signs of animals including temperature, pulse, and respiration
- Perform dental cleanings
- Perform and analyze skin and ear cytology's
- Perform catheterization- urinary and venous
- Complete ear cleanings and nail trims
- Perform other duties as assigned

The CVT will work under the Practice Manager. **Certification is required.** Our ideal candidate for this position will have the following traits:

- An outgoing, and consistently positive personality to match our current culture and provide the level of service we want for our clients and team members
- Self-motivated and interested in continually improving skills and knowledge
- Able to work both independently (self-starter) and as a team player
- Follows direction but also able to think outside of the box and propose new ideas
- Flexible and excited about change and growth in pursuit of a higher level of care
- Detail-oriented, focused, and diligent
- Excellent written and verbal communication skills

We offer a competitive wage and benefit package. **Please send resume to** [dcorban@altitudevet.com](mailto:dcorban@altitudevet.com).

---

**JOB POSTING: 5/2/21 -** Certified Veterinary Technician (CVT) or experienced veterinary assistant

**Ark Animal Hospital in Casper, Wyoming** is accepting applications for a Certified Veterinary Technician (CVT) or experienced veterinary assistant. Our small animal practice has been delivering quality veterinary services with compassion to the Casper community for 30 years.

This opportunity offers a full-time work week with some weekends, holidays, and on call hours as assigned.

The candidate we are seeking is detail oriented, follows directions and medical care plans, maintains a positive attitude, displays ethical professionalism, honesty, responsibility, self-motivation, ambition, integrity, humility, patience, and strong interpersonal communication skills.

While working with us you will enhance the following skills: communication, quality customer service, working independently, completing tasks, confidence, and opportunities to advance your skills in a welcome environment.

Technical skills will be used on a daily basis and are required for the position, including:

- Specimen collection including venipuncture
- Anesthesia monitoring
- Interpreting fecal diagnostics
- Preparing and staining slides
- Standard safety precautions
- Administering oral, injectable, and intravenous medications
- Dental cleanings
- Triage
- Radiology
- Nursing care
- Sterile aseptic technique
- Assisting in surgery
- Caring for both hospitalized and boarding patients

CVT's or graduates of AVMA accredited veterinary technology programs are preferred.

All applicants must be willing to participate in a preemployment drug screening and background check. Hourly pay is commensurate. Please inquire for employee incentives.

**Please send resumé and cover letter to Roxy at [arkahcasper@gmail.com](mailto:arkahcasper@gmail.com).**

.....

**JOB POSTING 4/1/21: Credentialed Veterinary Technician or experienced veterinary assistant**

Seeking a motivated and reliable individual to help us care for the pets of Park County, WY as a credentialed veterinary technician or experienced veterinary assistant.

**Advanced Veterinary Care Center is a small animal clinic in Cody, WY.** We offer wellness, surgical, and emergency care with an in-house lab, digital x-ray, ultrasound, endoscopy, and digital dental x-ray. Our clientele genuinely cares about their pets and are motivated partners with us in their pets' health care.

Job duties include, but are not limited to, client care and education in person and on the phone, taking accurate medical histories, administering oral and injectable medications and vaccinations, monitoring anesthesia and recovery, restraining pets for treatments and exams, venipunctures, placing intravenous catheters, facility cleaning and equipment maintenance.

This is a full-time job that includes rotating weekend and night on-call. Applicants must be able to lift 40 pounds. Benefits include competitive pay, uniform allowance, PTO, an employee discount, and numerous opportunities to enjoy the great outdoors close to Yellowstone. Check us out at: [www.avccody.com](http://www.avccody.com)

**Please submit a resume via email to [avccadmin@vcn.com](mailto:avccadmin@vcn.com) or fax to 307-527-6828, attention Erin Pedersen, DVM.**

.....

Would you like to post your job listings in our newsletter or ONLINE at our website or on our Facebook page? Please email the [Secretary@wyvta.org](mailto:Secretary@wyvta.org) for assistance. You may also refer to our social media policy posting at our website, Facebook

### WyVTA 2021 Executive Board

Wyoming Veterinary Technician Association 2021 Executive Board – May 2021				
	First	Last	WyVTA Email Address	2021 Position
Ms.	Melanie	Beardsley, CVT	<a href="mailto:President@wyvta.org">President@wyvta.org</a>	President
Mr.	Tom	Page, CVT	<a href="mailto:PastPres@wyvta.org">PastPres@wyvta.org</a>	Past President; Scholarship Cmte Chair
Mr.	Tom	Page, CVT	<a href="mailto:VicePres@wyvta.org">VicePres@wyvta.org</a>	Vice President
Ms.	Angela	Lance		Treasurer
Ms.	Nanette	Walker Smith, CVT	<a href="mailto:Secretary@wyvta.org">Secretary@wyvta.org</a>	Acting Secretary; Webmaster
Ms.	Jackie	Van Noy, CVT	<a href="mailto:CVT_Members@wyvta.org">CVT_Members@wyvta.org</a>	Membership & Certification
Ms.	Jackie	Breed, CVT	<a href="mailto:NAVTARep@wyvta.org">NAVTARep@wyvta.org</a>	NAVTA Rep; Scholarship Cmte
Ms.	Deana	Baker, CVT		Member-At-Large
Ms.	Cambria	Harmon, CVT, LVT		Scholarship Cmte



Wyoming Veterinary Technician Association  
2021 Annual Continuing Education Conference

**Saturday & Sunday, September 11<sup>th</sup> & 12<sup>th</sup>, 2021**

**Saturday:** 8:00am – 5:00pm; **Sunday:** 8:00am – 12:00pm

**Your Choice! Attend in person OR virtually from home**

**1.5 Days of CE \* Up to 13 hours of CE \* Great Sponsors!**

<p><b>** Conference options:</b> <i>ONSITE</i> <u>or</u> <i>VIRTUALLY</i> via <u>ZOOM.us</u></p> <p><b>ONSITE:</b> <b>Ramkota Hotel</b> <b>800 N. Poplar, Casper, WY 82601</b> 307-266-6000 * <a href="http://www.RamkotaCasper.com">www.RamkotaCasper.com</a> <b>Reserve early, limited number of rooms reserved</b></p> <p><b>Reserved Room Rate:</b> \$87.00/per person + taxes</p> <p><b>Group Code:</b> <i>WY Veterinary Technician Association</i></p>	<p><b>Contacts:</b></p> <p><b>Registration Questions:</b> Tom Page <a href="mailto:VicePres@wyvta.org">VicePres@wyvta.org</a> 307-262-3655</p> <p><b>Nominations:</b> Melanie Beardsley <a href="mailto:President@wyvta.org">President@wyvta.org</a> 307-399-0361</p> <p>CE approved for:</p> <ul style="list-style-type: none"><li>• Certified Veterinary Technicians by WyVTA</li></ul> <p>CE approval requested for:</p> <ul style="list-style-type: none"><li>• Veterinarians from the Wyoming Board of Veterinary Medicine</li></ul> <p>RACE approval: information coming soon</p>
--	---

**REGISTRATION\*:**

**Registration and payment must be submitted/postmarked by August 31, 2021:**

- AVMA Accredited VT Program Students: **FREE;**
- WyVTA and WyVMA Members: \$75 Saturday only; \$50 Sunday only; **or** \$105 Saturday & Sunday;
- Non-Members: \$100 Saturday only; \$75 Sunday only; **or** \$125 Saturday & Sunday

***If postmarked or registered online September 1 through 12 ONSITE registration ONLY\*\* (regardless of membership): \$135***

- Registration includes: Saturday catered sandwich or salad lunch (*meat and vegetarian selections*)
- Luncheon selection not guaranteed for onsite registrations
- Saturday mid-morning and mid-afternoon snacks; Sunday mid-morning snacks
- Virtual and Onsite registration fees are the same

**CERTIFICATES: Survey completion is mandatory to receive a certificate.**

**Onsite:** Complete your conference evaluation and turn it in to registration to receive your CE Certificate **before your leave the conference.** Thank you for attending!

**Virtual:** You will be emailed an evaluation to complete on SurveyMonkey within 24 hours of the conference closure. Please complete it within 3 days. Each registrant with a submitted complete survey will receive his/her certificate via MAIL to the address we have on file for you within one week following the conference along with any documentation from the speakers we were not able to email you prior to the conference.

**SCHEDULE:**

**\*ZOOM LINK will be emailed by Friday, September 10. Please go to zoom.us on the device you will use for the conference and ensure your system is updated and ready to join the meetings.**

Saturday, September 11, 2021			
Time	Board or Speaker	Location	Event
7:30a - 8:00a	<b>Vice Pres/Membership</b>	Registration/Membership table	Check in
8:10a – 9:00a	<b>Dr. Jennifer Sexsmith IDEXX</b>	Hematology at a Glance; What are You Missing Without a CBC?	
9:00a - 9:50a		The Golden Ticket; Going Places with Urine Diagnostics	
<b>9:50a - 10:05a</b>	<b>Morning Break</b>	<b>Snacks sponsored by</b> 	
10:05a - 10:55a	<b>Dr. Jennifer Sexsmith Idexx</b>	Preventative Care Diagnostics at Every Life Stage	
11:00a - 11:50a {VIRTUAL}	<b>Dr. Connie De Haan Idexx</b>	Don't Be Afraid, It's Only a Radiograph! Radiographic Positioning for Dogs and Cats.	
11:55a - 1:05p	<b>Lunch Meeting (included with registration) Sponsored by</b> <b>Annual WyVTA Membership Meeting Board Elections for 2022</b>		
1:05p – 1:55p	<b>Dr. Sherry Podhayny Elanco®</b>	Start the Movement, COAST: Canine Osteoarthritis Staging Tool	
2:05p – 2:55p		Canine Osteoarthritis and Galliprant®	
<b>2:55p - 3:10p</b>	<b>Afternoon Break</b>	<b>Snacks sponsored by</b> 	
3:10p – 4:00p	<b>Dr. Sherry Podhayny Elanco®</b>	Nocita® and Post-Operative Pain Management	
4:00p – 5:00p		Canine Inappetence and Why Treatment Matters	
5:00p	<b>President</b>	Closing of Day: Reminders for Certificate; Sunday Sessions; New Board	
Sunday, September 12, 2021			
			<b>Sponsored in part by</b>
7:30a – 7:55a	<b>VicePres/Membership</b>	Registration	Check In
8:00a - 8:50a	<b>Dr. Tony Luchetti Nutramax™ Labs</b>	Nutraceuticals: News You Can Use	
9:00a - 9:50a		Great Barrier Relief: Skin Support	
<b>9:50a - 10:00a</b>	<b>Morning Break</b>	<b>Snacks sponsored by</b> 	
10:00a - 10:50a	<b>Dr. Tony Luchetti Nutramax™ Labs</b>	GI Microbiome: What’s bugging your Patients	
11:00a - 11:50a		“What’s the Skinny:” Pancreatic and GI Supplements	
11:50a	<b>President</b>	Closing of Event	



## Guest Speakers:

### Jennifer Sexsmith, DVM

#### IDEXX Professional Services Veterinarian

Dr. Sexsmith received her BS from the University of Michigan in 1995 and her DVM from Michigan State University in 2002. She practiced in a six-doctor AAHA-accredited practice prior to joining industry. In 2016 she joined IDEXX as the Professional Services Veterinarian for the Denver Region and currently lives in Park City, Utah. Dr. Sexsmith continues to work periodically as a small animal relief veterinarian.



### Constance E. De Haan, DVM, MA, DACVR

#### Director of Medical Affairs, Telemedicine

Dr. Connie De Haan is originally from Northern California where she completed her undergraduate work at UC Berkeley with degrees in Genetics and Bioresource Science. She received her DVM from UC Davis and worked in general practice for 2 years before obtaining radiology residency at Washington State University. She returned to the San Francisco Bay Area and became an owner of a large specialty practice staying on as the Medical Director when the practice was sold to VCA. She concurrently completed a Masters in Organization Development and became a certified Executive Coach. Dr. De Haan joined IDEXX telemedicine in 2013, became the radiology manager in 2015, and then Medical Director in 2016. She enjoys the challenges of managing an amazing and brilliant virtual and global team of specialists. Outside of work she enjoys being outside with her husband - hiking, cycling, skiing - anything! She also enjoys the fiber arts and playing her viola.

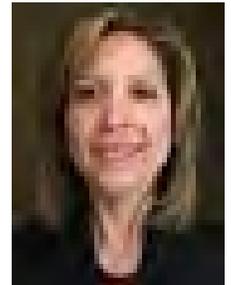


### Sherry Podhayny, VMD, MS

#### Regional Consulting Veterinarian, Big Sky District, US Pet Health

#### Elanco Animal Health

Dr. Podhayny received her VMD from the University of Pennsylvania and Master of Science in microbiology and molecular genetics from Rutgers, The State University of NJ. The merging of her academic and clinical practice interests led her to serve in the animal health industry over the past 14 years in various capacities as a HQ Veterinary Operations Manager, Senior Area Veterinarian, Global Product Manager, and Senior Professional Services Manager leading a team of Professional Services Veterinarians in the Eastern U.S. She has worked with her veterinarian colleagues and veterinary healthcare teams to help enhance patient care through veterinary medical staff training and scientific presentations. Dr. Podhayny is the Elanco Regional Consulting Veterinarian for the Big Sky Region.



### Anthony Luchetti, DVM

#### Veterinarian

Anthony Luchetti completed his undergraduate studies at the University of Idaho and University of Nevada, Reno. He obtained his DVM from Colorado State University in 2000. After practicing for 5 years in a mixed animal practice, he moved to a large multi-doctor, non-specialty, referral hospital where he practiced for over 14 years. He eventually became a partner in this practice and served as Co-Medical Director for 3 years. In this capacity he was responsible for presenting monthly staff educational training meetings, assisting associate veterinarians with medical and surgical cases, and developing medical and surgical protocols for the professional staff. He also implemented TPLO surgeries into the practice. In addition, Dr. Luchetti is a shareholder and board member of the local emergency/specialty hospital and has been active in the Nevada VMA, serving as President in 2015. Currently Dr. Luchetti is a Field Professional Services Veterinarian for Nutramax Labs Veterinary Sciences along with practicing on weekends at the emergency clinic.



Wyoming Veterinary Technician Association

2021 Continuing Education Registration \* Sept 11<sup>th</sup> & 12<sup>th</sup>, 2021

Attendance Options: Conference options are **ONSITE** in Casper, WY or **VIRTUALLY** via **ZOOM.us**. We are not anticipating any social distancing or mask requirements for the onsite sessions. Should any arise that may impact the schedule or attendance, we will notify all registrants immediately.

**ONLINE registration/payment** (Square secure pay option): <https://www.wyvta.org/continuing-education.pml>.

**OR Register and pay by MAIL:** See the bottom of the registration form for Tom Page’s mailing address; **MAKE SURE** the registrant’s name is included on the memo line of the check!

**(CHECK ONE):**  **ATTENDING ONSITE in Casper, WY**     **ATTENDING VIRTUALLY via ZOOM**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_     CVT     DVM

Mailing Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Best Contact Phone Number: \_\_\_\_\_ Best Email: \_\_\_\_\_

**WyVTA member?** (circle one) **Yes**    **No**        **WyVMA member?** (circle one) **Yes**    **No**

**WyVTA member/CVT #:** \_\_\_\_\_ (req’d if yes)    **WyVMA member #** \_\_\_\_\_ (req’d)

**Registration: (Select one registration option below)**

**Early: AVMA Accredited VT Program Students \$FREE** (Postmarked on or before August 31<sup>th</sup>)

School name: \_\_\_\_\_

Director name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Early: WyVTA OR WyVMA Member Registration** (Postmarked on or before August 31<sup>th</sup>)

- \$75 - Saturday only
- \$50 - Sunday only
- \$105 - Saturday & Sunday

**Early: Non-Member Registration** (Postmarked on or before August 31<sup>th</sup>)

- \$100 - Saturday only
- \$75 - Sunday only
- \$125 - Saturday & Sunday

**Late Registration**, regardless of membership \$135 (Postmarked after August 31<sup>th</sup> or onsite)

**ATTENDING ONSITE – select one: Saturday Lunch Selection**

- Cobb Salad** (mixed greens, grilled chicken, eggs, tomatoes, red onion, bacon, bleu cheese, guacamole, and blue cheese or ranch dressing)
- Italian Wrap**
- Chuckwagon Chicken Sandwich**
- Philly Cheesesteak Sandwich**



**\*\*If mailing completed registration form and payment it MUST BE postmarked by August 31.**

**Make checks payable to: Wyoming Veterinary Technician Association**

**Mail to: Tom Page, CVT; 3515 Meadowlark Dr., Casper, WY 82604**

Please contact Tom if any questions at 307-262-3655.