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PRESIDENT'S MESSAGE

- Melanie Beardsley, CVT; President@wyvta.org

President 2020

The end of the holiday season and 2020 is upon us! I hope you were able to find the blessings in your life over the holidays despite the layers of crazy that has been 2020. The new year is literally blowing in here in Casper. The board has been busily getting set up for 2021. We are welcoming new board members and grateful for the incumbent members, too!

The ball is already rolling toward finding topics and CE speakers for the 2021 Continuing Education Conference. We are hopeful to encourage veterinary attendance this year by getting approval from the Wyoming Veterinary Medical Association for their CE credits earlier. You are encouraged to attend our meetings on Zoom if you are interested in having input on the CE meeting or any other topics we are addressing. The next meeting will be Jan 10th at 7 PM.

Renewal of Certification/Membership is due! Check your cards! "WYVTA-XX-YYYY" The "XX" is your member year. If it is an odd number, you are due to renew in 2021. If it is an even number, you will be due to renew in 2022. Expiration dates are also on your card. We are able to take payment for dues online! Log onto <https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.wyvta.org%2F&data=04%7C01%7C%7C9b33015430fa47d238b408d8adaa241c%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637450293550080528%7CUnknown%7CTWFpbGZsb3d8eyJWIjoicjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLjCjBTiI6Ik1haWwiLCJXVCi6Mn0%3D%7C1000&psdata=%2F11ET7vS%2FR7U1NldudTUG7sYUrtzq7YEc61lisk2OM8%3D&reserved=0> and click on the Membership/Certification tab to fill out the online forms and pay. (Or just log on to check out all of the great stuff on our new website!!) Please contact Jackie VanNoy at CVT_Members@wyvta.org if you have questions.

We will be offering the scholarship again this year. It is available to any second-year student of an accredited veterinary technology program that is a legal Wyoming resident. This includes accredited online programs! Pass the word out to your coworkers or anyone you know that fits the bill. More info will be available on the website as the deadline gets closer this spring.

We will see you all next year!

Melanie Beardsley, CVT
2020/2021 WyVTA President
President@wyvta.org

Monthly Membership Meetings are via ZOOM at <https://zoom.us/> at 7pm MT

NEXT MEETING is January 10th @ 7pm MT

Plan ahead for this upcoming ZOOM meetings @ 7 PM Mtn Time: Members WELCOME!

Meeting login ID's are set up each month and then emailed out a few days prior to the meeting.

If you've never attended before:

1. AHEAD of the scheduled meeting date, go to <https://zoom.us/test> to test your device's ability to access & view ZOOM (PC/MAC, Android/iPhone, and tablet). ***You just need to do this once per device.
2. Email the Secretary at (secretary@wyvta.org) if you don't receive the email notification containing the Meeting Room ID information sent approximately 2-4 days prior to the meeting.
3. Go to <https://zoom.us>, click "Join a Meeting" in the top right corner, and enter the meeting ID

Vice President

We thank Dena Wallace for all of her help in 2020 and welcome in Tom Page as VP for 2021!

VicePres@wyvta.org

NAVTA Representative

Jackie Breed CVT

NAVTARep@wyvta.org

NAVTA Annual Dues are Due!

Secretary

We also thank LeAnne Williams for everything she did in 2020, and welcome in Amy Elgin as new Secretary for 2021!

Secretary@wyvta.org

MINUTES

November 1st, 2020

Melanie Beardsley: I'll go ahead and call our meeting to order at 7:05 pm.

My former coworker is potentially interested in the freshman rep post. She will hopefully attend and say for sure next month.

Jackie B- Do you have anything on the NAVTA front to share with us?

Jackie Breed: NAVTA's website was experiencing some technical difficulties this week, so they were not able to process any NAVTA membership renewals or sign ups.

But good news, it is up and running now and hopefully they fixed all the bugs!

Nanette Walker Smith: Remember to take \$10 off for your WyVTA membership when you renew NAVTA. Dues are due for NAVTA annually by Dec 31.

Melanie Beardsley: Any word on the Leadership Conference/AVMA conference for 2021?

Looks like the AVMA is doing theirs completely virtual for \$340. Are we wanting to "send" people again this year? Would we want to toy with "sending" more than 2 since we won't be footing travel/motel expenses?

Questions to keep in mind for next month's meeting.

Nanette Walker Smith: Well, if it's virtual we won't have the huge bill. We still need to cover Fall CE finances to ensure we aren't putting the carrot before the horse.

Good thing is we wouldn't have to rush to get airfare.

I think agenda for next month is good to give the group a chance to consider.

Melanie Beardsley: That's what I was thinking, too, but wanted it on everyone's radar.

Nanette Walker Smith: I didn't see dates yet for AVMA leadership. Do you have those yet Jackie B?

Melanie Beardsley: Jan 7-9.

OK, Jackie V, the floor is yours!

Jackie Van Noy: I'm waiting on the Office 365 keys so I can use Excel. I have a couple of applications to process.

Nanette Walker Smith: Jackie I will work on the Office 365 issues tonight after we are done. I had to get with LeAnne to verify she was seeing the same as you and then put it out to a vote.

Melanie Beardsley: Did you get the e-mails that I forwarded to you?

Jackie Van Noy: I did see several. I still need to go through all the files as it appears that some folks are missing from the spreadsheet and I know some of the paper files are missing.

Melanie Beardsley: At least one was someone wanting to transfer to us. I thought about just answering, but then if there were future questions, she would have to get with you, anyways.

Tom, floor is yours.

Nanette Walker Smith: I motion to pay AMBI (printer) for \$146.48 for proceedings and materials for the Fall CE 2020.

Dena Wallace: I second.

Melanie Beardsley: Motion passes.

Nanette Walker Smith: Accurate reporting for all of this should be presented like the spreadsheet from two years ago on Fall CE. All vendors listed, vendor contact name, columns for initial amount, final amount given, date received, in what form, confirmation of funds deposited, Thank You card sent, etc.

All info needs to be tracked so that the Vice President can use it as a cheat sheet when we need to start contacting vendors for Fall CE.

A reduced size spread sheet should be included in the newsletter reporting that covers name, amount donated, if it was earmarked, etc. and then income should also include registrations/type, etc.

Expenses should list hotel and what it covered, food if other than hotel, speaker costs and if it was sponsored or not.

Tom Page: Can you post that for all to see?

Dena Wallace: Could I get a copy of that spreadsheet to use as a template. I am not that good with Excel to start from scratch.

Nanette Walker Smith: Dena and Tom, I am sending you 2018 Treasurer's report for Fall CE.

Melanie Beardsley: Is this part of the Treasurer position, VP Position, or a combination?

Nanette Walker Smith: The Vice President needs to keep this information and work with Treasurer. Treasurer needs to keep this information in the whole treasury. It's not separate from WyVTA, but it does need to be easily pulled out for auditing. Fall CE is our major fundraiser and gives us our non-profit status. If we do not hold CE, we do not qualify for 501c3 and our Non-Profit division within that filing.

Dena Wallace: Equashield will reimburse WyVTA. They had to create a new vendor in order to sponsor us. We will have to pay Julie Squires.

Tom Page: With what Dena just updated we need to review Julie's Contract and vote on payment.

Melanie Beardsley: We already did, Tom.

Nanette Walker Smith: I believe we already did that when she decided not to fly in. I need to look at newsletter minutes.

Melanie Beardsley: She should have been paid by now.

Nanette Walker Smith: Angela was supposed to work on payments this weekend.

Tom Page: She emailed me and hasn't received it, as of October 27th. I am looking for the date of the last email.

Melanie Beardsley: I am pretty sure Angela was working on stuff Wednesday. I'm hopeful Julie would have or will be receiving payment within the next few days.

Tom Page: If you receive an email from Angela can you please let me know?

Nanette Walker Smith: Need to confirm verbally with Angela, Mel.

Melanie Beardsley: OK. Accurate reporting of reimbursements is something Angela had brought up. We can talk about it more if she gets logged in tonight.

Tom Page: The question I have for everyone is 5c.

Dena Wallace: All day Sunday is a tough call, even the national meetings I attend don't do Sunday.

Melanie Beardsley: As of now, I feel like the attendees that travel are ready to get on the road ASAP when we are done Sunday.

Tom Page: I am trying to work out sponsorship for the day. I have sent updated emails to both to reset conversation time.

Nanette Walker Smith: All day conference on Sunday is a bit too early for us to do at this time. Latest time on Sundays that I see at most conferences is usually 2 pm.

Tom Page: I will keep that in mind Nanette as I get information.

Melanie Beardsley: I wanted to remind everyone to get any notebook changes and additions to Nanette!

Nanette Walker Smith: Thanks for the reminder on getting the terminology document from Angela to all Notebooks. If there is any other document you've created or think should be created for your Notebook, please get it to me. This is going to be another big project as I know we have odds and ends on just about all of them.

We also received our EvetSites bill, which is on autopay, voted in last year, just like our PO Box bill.

Melanie Beardsley: I forwarded it to Angela, as a reminder.

Nanette Walker Smith: We should find out if they can take ACH pay from our bank account, rather than a card or check. We need to also make sure they have the treasurer@wyvta.org as their contact with the president email.

Melanie Beardsley: Are you saying they need to send it to both president and treasurer e-mail by that last statement?

Nanette Walker Smith: eVetSites should have both the President and Treasurer emails for contact for that eVetSites bill, just in case.

Speaking of emails, all officers need to clean out their emails; create folders to move emails into, delete any that can be deleted, archive oddballs, etc.

Thank you, Mel for pulling out the computer policy. This is a decision we need to make. I'd much prefer to make it a policy so it's flexible enough to change as our needs and components change. Anything you think should be included, please make a list now and I'll work on a draft and send it out for review in a week or two so we can get it to a December vote.

Melanie Beardsley: I was leaning that way also, Nanette. Having something that is going to be constantly changing in the bylaws seems like a frustration.

Dena Wallace: I agree with making it policy so that it can be more easily changed as technology changes.

Nanette Walker Smith: Exactly, and we might need to add one for the Treasurer. Angela is using her own gratis to minimize cost to the Association.

Jackie Breed: Policy sounds better to me.

Nanette Walker Smith: If you are able to get a report from Angela, could one of you email it out to everyone and I'll add it to the minutes, please?

Melanie Beardsley: Angela's computer is malfunctioning. We may have to push voting on the Treasury reports one more month. I did ask her for a breakdown of what the different line items are and examples for each line item.

What report were you referring to?

Nanette Walker Smith: I need a list of what she's paid out and to whom, especially Julie, and of course the rest of the Fall CE bills, and then eVetSites, and all of the month's we've missed reviewing and voting on.

We really need a short break down of:

Income

>memberships (separated by type)

>certifications (separated by type: new, renew, lapsed)

>other

Expenses

>equipment (i.e. computers)

>Fees (eVetSites)

balance start

balance end

Melanie Beardsley: I'll add that to my list.

Nanette Walker Smith: That way people see where money comes from and goes to.

Let me know if this variation of putting the meeting together works for you so I can do that monthly.

Melanie Beardsley: My only concerns are if for some reason you aren't there. Can you put me on as a host when you schedule it?

Nanette Walker Smith: That I can't do, but I can log on from my phone. I have to learn all about Zoom.

[Motion to adjourn](#)

Dena Wallace: I second.

Melanie Beardsley: [Motion passes. Meeting adjourned at 8:39 pm.](#)

December 6th, 2020 WyVTA Meeting Minutes

Melanie Beardsley: I'm going to call this meeting to order officially at 7:06pm MT.

Melanie Beardsley: EWC Student Reps: I texted my coworker that is going to EWC this afternoon about the meeting tonight and didn't hear back. I've been out the last 2 weeks; I haven't talked to her, either. Hopefully will have a for sure yes/no and her in attendance if it is a yes next month.

Tom, it sounds like you may have a lead on a student that you may be able to talk to about EWC board positions, too? Is yours a freshman or sophomore?

Tom Page: That is correct. I am thinking a sophomore. But her situation is different.

Nanette Walker Smith: It'd be great to have 2 even if they are the same year! Very frustrating to get so little support/cooperation. We (the board) can fill those positions anytime so keep on them!

Melanie Beardsley: Gotcha. Well, maybe between the 2 of them, we can at least get one position filled. It's really nice to have the communication with EWC.

Amy Elgin: Is that a student board position from EWC?

Melanie Beardsley: Yes, Amy. Basically, we are just asking they show up to the monthly meeting and communicate with the college when we have news we think they might be interested in.

Nanette Walker Smith: Amy, EWC is the only AVMA accredited VT program in the state so we want to try and support them and be resources for them. They draw students from several states because they are right on the border of WY and NE and due south of SD.

Amy Elgin: It might be nice to see if Penn Foster has any students in WY since they are also AVMA

Tom Page: I currently Penn Foster Student at my facility.

Jackie Van Noy: we have a Penn Foster also

Amy Elgin: I'm finishing my 2nd semester.

Melanie Beardsley: For the board position, we really want/need EWC students. But I like you're thinking outside the box, Amy. :) Maybe we should discuss adding a PF representative to our board in the future? Something to think about and put on the agenda Jan/Feb?

Amy Elgin: Agreed

Nanette Walker Smith: We have gotten feedback from EWC that most of their students don't go to WY after school graduation. We likely should consider reviewing that this year. Open it to all AVMA accredited program students. We do have some from other states that attend CE as well - might be beneficial for them to learn and become involved - that's the real meaning for those positions.

Tom Page: I have started talking with a Penn Foster Faculty a month ago. I have plans to talk more next week during vacation. I will add this to the conversation

Melanie Beardsley: Jackie B - NAVTA Report: Any news/updates from them?

Jackie Breed: Nothing specific from NAVTA. They did post in their last bi-weekly email about a **free Preventative Healthcare Certificate Program** that is being offered from *Partners for Healthy Pets*. It's a 10 module course, approved for 9 CE credits, and you receive a certificate after completion. It can be found at: www.partnersforhealthypets.org

Melanie Beardsley: Secretary Update: It doesn't look like LeAnne is going to make it tonight. Nanette, are you aware of any secretary position updates?

Nanette Walker Smith: We are still having an issue with the secretary computer. We can't seem to get LeAnne's login to the Office 365 Home/Family that we signed up for. Jackie got in, but LeAnne gets to a certain point and it doesn't show her having access/her email on record etc. I chat communicated with Office rep and got a ticket going, she tried to then get in on her computer (WyVTA one) and the person she got couldn't find that ticket number. We're going to get together tomorrow afternoon and both be online and with a support person to try and work through it. Jackie's thinking she may have to "invite" LeAnne to join the WyVTA Family group – which does make some sense, so we'll see. Hoping to get this resolved before LeAnne sends the computer, etc. all to Amy for 2021.

Melanie Beardsley: Well, it sounds like you guys are on it so we can, hopefully, have it operational when we get it to Amy. Nanette, this has been quite the project for you! Thank you, again!

Amy Elgin: Thank you. That would be great for it to work.

Nanette Walker Smith: That's it from Secretary

Melanie Beardsley: Membership/Certification - Jackie V, you are next.

I had these couple of folks e-mail me. Some of it I forwarded to you I think, but just wanted to check in on them, anyways.

Jackie Van Noy: I had everything caught up last Sunday. Spent several days going through the existing files and making sure stuff matched in the spreadsheet. Of those you asked about, one is done, the other is first on the to do list when I get back to it. Days off have been in short supply since we have had Covid positives and quarantines.

I am looking for rosters of who attended the CE in 2017 through 2020. I have several people that I cannot find any proof of CE for and am guessing they attended our CE. Would be VP notes or Treasurer.

Nanette Walker Smith: I may have those CE lists... will look

Nanette Walker Smith: Also a question/comment for you (and the board) Jackie: New apps are up/live on website with payment links. We've had 3 or 4 payments come through already for memberships (and free cert renewals I believe). I'm getting the info reports from Square and not the treasurer, but until we get that figured out please let me know if what I'm forwarding you is good. Remember too with these we will LOSE a small percentage of each online payment to Square for that convenience.

Jackie Van Noy: will do

Melanie Beardsley: They should have still had a certificate to copy. I'll check, too. I MIGHT have at least 1 of those years.

Tom Page: Ditto

Jackie Van Noy: Deana said she thought that was what happened, but so far couldn't give me the rosters. Deana said she might go back to the gym next month but sometimes still has to take a break walking to work and it's less than 1/4 mile. Covid recovery is slow ☹

Melanie Beardsley: Poor Deana! OK. Anything else we can do to help you? Do you have any other questions for us?

Jackie Van Noy: none at this time

Melanie Beardsley: Treasurer Report: Angela, are you ready? We only have a few months of catch up with you. SO GLAD you made it tonight! Thank you!

Angela Lance: I feel as though I am very close to being caught up. Here's my working list:

1. Working on report that makes more sense to the group.
2. Creating an Excel file with line items of each transaction.
3. Ask Jackie to confirm the \$40 return on the last deposit.
4. Ramkota? Making sure they have been paid
5. Verifying anyone else who needs paid.
6. Requesting that we get two or three debit cards to pay for expenses vs. reimbursements for everything.
7. Reimbursement for Cheyenne.
8. Planning on having everything done up to date reports by the first of the year if not sooner.

Melanie Beardsley: I know you and I have talked about some of these things. I know you will need to go into greater detail for the group.

Did the envelope that you said you thought you had, but then couldn't find ever appear?

Angela Lance: no I did not, but pretty sure it was sent to me by Jackie. Not sure if that information would help.

Melanie Beardsley: Did you or will you get with Jackie then to try to determine what was in it. If it was checks for membership or something we will have to try to track down those people reg: cancelling checks/repayment.

Angela Lance: Melanie I will add that to my list of things to do. Nanette I still have a check from you, that I was never certain what to do with. I still have it. Have you been able to successfully receive square payments?

Nanette Walker Smith: Did you receive the square unit I sent you Angela?

Angela Lance: I did Nanette. I believe it was only one check and from Jackie for membership?

Melanie Beardsley: Thank you :) We don't want someone upset because their check is out floating around who knows where.

Melanie Beardsley: If it was only one then, hopefully, we can figure out who it was from a little easier.

Nanette Walker Smith: We may need to get on the phone. Angela. Let me know when is a good time to get in touch with you - most evenings this week are good for me. Then we can get caught up on what we need to go over Angela and not take up time in here. Friday morning work?

Tom Page: Side note--I just completed my membership update from the website. That was pretty Cool!!! This will reduce checks for those that can do it online.

Nanette Walker Smith: Thanks Tom :) Good to know! I was shocked how quickly the first few came in.

Tom Page: I will send you an email with my notes on the topic. We talked at some point that due to the updates to the process and other things that we might be coming to a time that DUES goes up.

Nanette Walker Smith: Yep - one more thing to add to an upcoming agenda, but I'd like to wait and see - we've got bugs to work out first.

Do we need to vote on treasurer's reports at this meeting? Or are we waiting until the easier to understand version is available?

Melanie Beardsley: I would love to tonight; however, I think it will be smoother if we do it after the other forms are available.

Nanette Walker Smith: Agreed Mel, but I think we can wait and one fell swoop it.

Melanie Beardsley: Yes. Angela, can we please have those ready by next month's meeting? We are half a year behind on our budget approval at this stage.

Angela Lance: I guarantee it!! I have two weeks off starting the 23rd.

Melanie Beardsley: Thank you! Sorry to make your list so long, but we are trying to get caught up. :)

Have you been able to log into the bank or could you please that day while we are on the phone and check deposits I forwarded you emails about that have come in this past week so we can make sure they get matched up to membership?

Angela Lance: I resolved the bank issue; I have access now.

Melanie Beardsley: Tom, I know you had a lot of the info regarding the income/expense/etc. on the CE Meeting this year. I think it was going to have to be a group project. Does anyone have an update on where we are with that? We probably still don't have a final answer if the Ramkota is officially paid or not.

Tom Page: I will email the Ramkota right now.

As to missing number verification, I would like to verify CE number of attendees, and total amount collected. Nanette sent me an excel spreadsheet with a bunch of info on it. We're both hoping it has all we need to complete this information – need to marry it up to what Angela received with the registrations.

Melanie Beardsley: Do you have reimbursements that we owe you for, Angela? I feel like there is one trip to the bank, but maybe we are squared away with you.

Angela Lance: no I do have reimbursement due, but I will wait until I have everything done and request them once complete; One to Wheatland and one to Cheyenne.

Melanie Beardsley: OK. Since we are on the topic, does anyone else have reimbursement needed?

(No one had any outstanding reimbursements at this time).

Melanie Beardsley: OK, Dena isn't here tonight. Has anyone heard anything on her situation?

Nanette Walker Smith: Haven't talked with her since last meeting.

Melanie Beardsley: Me either. I was hoping for an update.

Melanie Beardsley: Past President: Tom. You are up. I jumped ahead a little, but are there any other comments/questions regarding outstanding balances with the CE day? Tom, did you send out thank you's? If not, do you need help with that?

Tom Page: As you all can see I have some information for next year. I am not near as far as I wanted to be, but I also have some time off coming. Some thoughts from the group either in this meeting, or via an email would be greatly appreciated.

1. Idexx (RACE): dozens of RACE-approved presentations Idexx can provide. CVT level provided by regional rep. However, if veterinarians at conference, we may be able to utilize one of our board-certified specialists in pathology, cardiology, radiology, internal medicine or emergency medicine. Idexx rep needs a bit more information about this conference.
 - a. How many technicians are usually present and how many veterinarians?
 - b. Our specialists can provide RACE-approved CE on topics such as kidney disease, urinalysis, vector-borne disease, intestinal parasites, case study review, cardiology, cytology techniques, hematology (CBC, reticulocytes), etc. but we usually use our specialists for larger meetings, which is why it will help to know a bit more about the size and scope of the conference. Topics:
 - Elise Christensen, DVM, DACVB behavior
 - Craig Webb, DVM, PhD, DACVIM internal medicine (CSU professor can speak about probiotics)--This name came up from another source also.
 - RACE CE-Approved Presentations: A Change of Heart: What Time and Testing Have Taught Us about the Cardiac Biomarker NT-proBNP
 - Advances in Leptospirosis Diagnostics
 - Darn that Itch! Diagnosing Itchy Pets in Clinical Practice
 - Fecal Antigen Tests: Hookworm, Roundworm and Whipworm
 - Feline Retrovirus Infections: Past, Present, and Perplexing
 - Hematology at a Glance: What are You Missing without a CBC?
 - Polymerase Chain Reaction: Testing Where Copying is Encouraged
 - Preventive Care Diagnostics at Every Life Stage
 - Reticulocytes Count: Why They Are More Important Than Just Classifying Anemia
 - SDMA: Fundamentals to Expanded Clinical Utility
 - The ABCs of the CBC: What, When, and Why
 - The IDEXX SNAP® 4Dx® Plus Test Vector-borne Diseases: What Comes after the Blue Dot
 - Urinalysis – Taking the Next Evolutionary Step Forward
 - Urine Luck: Tips for Optimizing the Accuracy and Efficiency of Your Urinalysis with IDEXX Automated In House Analyzers
2. Nutramax--Lisa Darrah (she attended last year) is interested in the Saturday Portion.
 - a. Tony Luchetti, DVM (a Nutramax field vet) – Nutraceuticals
 - b. Adrienne Kruger, CVT, LVT (also a Nutramax field CVT) – Nutraceuticals

I have been slow in my communication with them. I am off during the 14th ---to the 19th. I will be trying to set more things in motion during that time.

4. I have a student starting with me from EWC for an externship tomorrow. I will be inquiring as to the next semester plan, in order to figure out what we can do (better) for the Scholarship.

Melanie Beardsley: I really like the idea of a probiotics lecture!

Nanette Walker Smith: Nutraceuticals is a good one - although all day might be a bit much. If we did nutraceuticals, the probiotics would be a good follow up

Amy Elgin: The hematology and cardiology would be interesting

Melanie Beardsley: I think we should rule out the skin stuff since we did allergies/itching/skin last year.

Tom Page: Makes sense

Melanie Beardsley: CBC/RBC lectures are always helpful. We use those daily and it's easy to lose appreciation for what all they tell you.

Melanie Beardsley: This is by no means a final list, but will help Tom narrow down his discussions. :)

Tom Page: I should have more options from Nutramax coming down the road.

Angela Lance: I like Hematology at a glance. Always good info.

Nanette Walker Smith: I think we have a lot to look at and should be easily able to get comments to Tom by next meeting.

Nanette Walker Smith: Word from **Vice President, Dena**, had a family interruption - apologizes for missing.

Melanie Beardsley: Does anyone have updates to their notebooks that they haven't sent Nanette? If you do, get them to her last week!

(no additional given at this meeting)

Nanette Walker Smith: ok - I'll get to work on what I have.

Melanie Beardsley: I did want to get everyone's thoughts on our Jan 2021 meeting. The first Sun is the 3rd, which would, technically, be the New Year weekend. Do we want to meet then or the following weekend?

(Suggestions all stated January 10th and 7pm start time)

Melanie Beardsley: Lets plan on the 10th @ 7pm start time. Nanette, can you be sure that gets on the website?

Nanette Walker Smith: Need to update the calendar for the website. I've pulled dates for 2021 with notes and sent out for review – comments go to Mel so we can vote on 2021 schedule at mtg Jan 10?

Tom Page: **Fall CE dates at the Ramkota are set for Sept 10, 11, 12 in the Wyoming Theater room**

Nanette Walker Smith: We can do 7pm **IF** everyone gets items to Mel for agenda and is ready to roll when called on. ☺

Melanie Beardsley: NAVTA Leadership Conference: are we going to not worry about the winter one this year since we still don't know where we stand on our CE income/expense. Maybe we could think about sending folks to the summer one this year?

Nanette Walker Smith: Amy - would this be something you would be interested in? I'd love to, but I'm not ready to commit for early Jan right now - overwhelmed until Christmas.

Amy Elgin: School is all virtual so I do it all year on my own schedule. I would be interested.

Nanette Walker Smith: Generally, Association votes to pay a healthy portion of the cost (reg, travel, per diem). You do have to come back and write an article for the newsletter, Madame incoming secretary, as your penance.

Melanie Beardsley: Current amount in the bank is \$26,336.26

Nanette Walker Smith: **I motion that we 'send' Amy to the NAVTA Leadership Conference January 7-9 virtually.**

Angela Lance: **I second the motion**

Melanie Beardsley: **And to clarify, that is the NAVTA/AVMA conference, correct, Nanette? Both conferences.**

Nanette Walker Smith: I believe so, but I'm trying to find it right now.

Melanie Beardsley: I'm only finding stuff on the AVMA conference. I'm not finding anything about NAVTA doing it this year.

Motion passes unanimously as written, amendment or re-vote as more information comes in may be needed.

Nanette Walker Smith: they don't have January's listed - just November 2020. I'll email - right now we have Amy approved for the leadership plus AVMA if they are holding in conjunction. Will email out ASAP with info.

Melanie Beardsley: Great! Do we want to just send her to the virtual conference since there will not be any social interaction opportunities with each other, NAVTA, speakers, etc.? We have sent 2 the last few years to the in person conference.

Nanette Walker Smith: Let me see what NAVTA comes back with if they are doing Leadership maybe in April or something before we confirm. We've done AVMA just because the opportunity was there. Primary reason was the Leadership conference.

Nanette Walker Smith: Email's been sent - I'll let y'all know as soon as I get a response. We'll go from there.

(Updated from NAVTA email 12/9/2020): Still in planning, no dates set yet for 2021. Will most likely be virtual. Info coming soon.

Melanie Beardsley: eVetSites should be paid up.

Nanette Walker Smith: Good - they worked for it this year :)

Angela Lance: They are I assure you. I think I still owe Dena and possibly Ramkota.

Melanie Beardsley: Angela, do you mean Dena?

We don't have very many folks changing positions this year. Amy, you and Leanne will have to be getting together this month for training, transfer of computer, and notebook (aka written instruction on how to run your position, Secretary Bible, if you will).

Tom, Can you reach out to Dena about notebook transfer?

Nanette Walker Smith: So computer's that are changing hands need to be shipped via Fed Ex in the original boxes, packed neatly with ALL components intact. Notebooks can go in USPS the flat rate shipping boxes they have priority mail.

- KEEP RECEIPTS and get them to Angela with your NAME and what the receipt is for written neatly across the top. BEST is to scan and email her the receipt OR send via mail ASAP. Receipt payments should be voted on the following month meeting and cleared quickly.

Nanette Walker Smith: Amy - LeAnne is in Idaho. She'll have to send everything to you, then you and I can plan to meet up in Cheyenne or Northern CO to finish up.

Do I need to send out a new board 2021 contact list again to everyone?

Melanie Beardsley: Any further questions/thoughts on that? I still have mine, Nanette. I'm good.

Nanette Walker Smith: K will send (couple of requests to do so).

Melanie Beardsley: Don't forget to get membership/certification renewed if you need to. **Grace period is OVER Jan 10th.** So do it prior to our next meeting!

Melanie Beardsley: Anything else that we need to cover, folks?

Amy Elgin: I never received a membership card, how can I find out if my membership is due?

Melanie Beardsley: Contact Jackie V. at mailto:CVT_Members@wyvta.org

Angela Lance: **I motion to end final meeting of 2020.**

Nanette Walker Smith: **Second With an addendum - to enjoy the holidays - the end of this crazy year and hope we will be reaching a new level of normal very soon.**

Melanie Beardsley: Merry Christmas. "See you all in 2021." Motion to adjourn passes unanimously at 9:18pm MT Good night!

JOB BOARD:

Would you like to post your job listings in our newsletter or ONLINE at our website or on our Facebook page? Please email the Secretary@wyvta.org for assistance. You may also refer to our social media policy posting at our website, Facebook page, and in this newsletter for posting details.

JOB POSTINGS!

Alpine Animal Hospital is hiring for Veterinary Technicians/Assistants.

Alpine Animal Hospital is hiring for Certified Veterinary Technicians-CVT's and veterinary assistants.

Duties include but are not limited to: greeting clients and animals, animal triage for appointments, filling prescriptions, client education, administering medication, assisting with surgery, assisting multiple doctors with appointments and requests, working with both large and small animals, working on-call and weekends to assist after hours emergencies.

The ideal candidate has a veterinary terminology base and is able to learn our protocols quickly.

Applicants with a CVT/RVT/LVT, or graduates of an AVMA accredited veterinary technology program (AS, AAS, or BS degree) or NAVTA approved veterinary assistant program will be interviewed first.

Please email your resume detailing veterinary technician or assistant experience, a cover letter, and list of references (and letters if possible) to: taylor.haley@alpineanimalhospital.com

WyVTA 2020 Executive Board

Board Member	WyVTA Email Address	2020 Position
Melanie Beardsley, CVT	President@wyvta.org	President
Tom Page, CVT	PastPres@wyvta.org	Past President; Scholarship Committee Chair
Dena Wallace, CVT	VicePres@wyvta.org	Vice President
Angela Lance	Treasurer@wyvta.org	Treasurer
LeAnne Williams, CVT	Secretary@wyvta.org	Secretary
Jackie Van Noy, CVT	CVT_Members@wyvta.org	Membership & Certification
Jackie Breed, CVT	NAVTARep@wyvta.org	NAVTA Representative
Cambria Harmon, CVT		Member-At-Large
Deana Baker, CVT		Member-At-Large
Laurie Luhr		EWC Student Rep-sophomore
		EWC Student Rep-freshman
Nanette Walker Smith, CVT		Webmaster

WyVTA 2021 Executive Board

	First	Last	WyVTA Email Address	2021 Position
Ms.	Melanie	Beardsley, CVT	President@wyvta.org	President
Mr.	Tom	Page, CVT	PastPres@wyvta.org	Past President; Scholarship Cmte Chair
Mr.	Tom	Page, CVT	VicePres@wyvta.org	Vice President
Ms.	Angela	Lance	Treasurer@wyvta.org	Treasurer
Ms.	Amy	Elgin	Secretary@wyvta.org	Secretary
Ms.	Jackie	Van Noy, CVT	CVT_Members@wyvta.org	Membership & Certification
Ms.	Jackie	Breed, CVT	NAVTARep@wyvta.org	NAVTA Rep; Scholarship Cmte
Ms.	Deana	Baker, CVT		Member-At-Large
				Member-At-Large
				EWC Student Rep --so
				EWC Student Rep --fr
Ms.	Nanette	Walker Smith, CVT		Webmaster

