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## PRESIDENT'S MESSAGE

- Melanie Beardsley, CVT; [President@wyvta.org](mailto:President@wyvta.org)  
President 2020

I hope everyone had a good holiday season. The new volunteer board members are all getting settled into their new positions and are excited for what 2020 will offer! We hope you are, too! I wanted to take a minute to remind you that this is your association. You are

welcome to send e-mails, join meetings, offer input/articles for the newsletter, etc. The more we as a board hear from membership, the better our organization will thrive!

Plans are already in motion for our annual continuing education meeting in September. We appreciate the comments and input regarding last year's meeting and are planning this year's meeting based on your input. Stay tuned!

The WyVTA will be offering a scholarship to second year technician students from Wyoming. Please spread the word if you know of someone that might be interested. This DOES apply to online students of accredited programs. Details will be released soon on applications.

You may know that the Wyoming Veterinary Practice Act will be open again this year for revision. I know this will be a hot topic with the WYVMA and WYVTA. We will do our best to keep you informed and our voice heard on the subject.

I look forward to meeting and serving you in 2020!

**Monthly Membership Meetings are via ZOOM at <https://zoom.us/> at 7pm MT**

**NEXT MEETING is February 9th @ 7pm MT**

**Plan ahead for this upcoming ZOOM meetings @ 7 PM Mtn**

**Time: Members WELCOME!**

February 9<sup>th</sup>

March 1<sup>st</sup>

April 5<sup>th</sup>

Meeting login ID's are set up each month and then emailed out a few days prior to the meeting.

**If you've never attended before:**

1. AHEAD of the scheduled meeting date, go to <https://zoom.us/test> to test your device's ability to access & view ZOOM (PC/MAC, Android/iPhone, and tablet). \*\*\*You just need to do this once per device.
2. Email the Secretary at ([secretary@wyvta.org](mailto:secretary@wyvta.org)) if you don't receive the email notification containing the Meeting Room ID information sent approximately 2-4 days prior to the meeting.
3. Go to <https://zoom.us>, click "Join a Meeting" in the top right corner, and enter the meeting ID

## MEMBERSHIP & CERTIFICATION

Jackie Van Noy, CVT; [CVT\\_Members@wyvta.org](mailto:CVT_Members@wyvta.org)

We are receiving new applications for memberships all the time!

Email [CVT\\_Members@wyvta.org](mailto:CVT_Members@wyvta.org) with any questions!

## NAVTA Update

Jackie Breed, CVT; [NAVTARep@wyvta.org](mailto:NAVTARep@wyvta.org)

What is NAVTA?

NAVTA is the acronym for the "National Association of Veterinary Technicians in America." NAVTA's mission is to advance veterinary nursing and veterinary technology by strengthening the profession, advocating awareness for the profession, and by supporting its members. NAVTA is the national voice of veterinary technicians and veterinary assistants. This association provides continuing education, blogs, job listings, articles, the NAVTA Journal, discounts for various products and memberships, resource information, and so much more. Visit [www.navta.net](http://www.navta.net) for more information or contact your Wyoming NAVTA Representative.

New with NAVTA:

NAVTA, with the assistance of the American Veterinary Medical Association (AVMA), has sought out and acquired a management service team for NAVTA. An agreement was reached with Professional Management Associates (PMA) to provide an executive director and administrative, membership, and other management services for NAVTA. This partnership went into effect in November 2019 and ensures NAVTA's ability to remain a sustainable association and maintain its leadership role in the veterinary technology profession.

### **EWC STUDENT REPRESENTATIVES**

**Laurie Luhr, Sophomore Representative**

We're back in session at Eastern Wyoming College and we'll have our reps back online soon!

### **SECRETARY'S REPORT**

**LeAnne Williams, CVT; [Secretary@wyvta.org](mailto:Secretary@wyvta.org)**

Hello everyone! Your new NAVTA representative, Jackie Breed, and I just returned from the NAVTA/AVMA Leadership summit in Chicago and are excited to share what we have learned there. Check in at the next Zoom meeting, February 9<sup>th</sup>! As our President has stated, we are always looking for input from our members on how to improve the association and get members involved!

### **VICE PRESIDENT**

**Dena Wallace, CVT; [VicePres@wyvta.org](mailto:VicePres@wyvta.org)**

### **TREASURER'S REPORT**

**Angela Lance; [Treasurer@wyvta.org](mailto:Treasurer@wyvta.org)**

I will have an updated January and February report at the next meeting.

### **WEBMASTER'S REPORT**

**Nanette Walker Smith, MEd, LVT, CVT, RVT**

Welcome to 2020 Wyoming VTA members! As promised at the September Fall CE your updated website is getting an all new makeover. The comments you all made at the meeting are being integrated now and we are fine tuning where everything needs to go to help streamline your ease of finding items. We'll be releasing this to the website (should be the same one at [www.wyvta.org](http://www.wyvta.org)) and we'll send out an email announcement and post to Facebook when this happens. The next piece will be the addition of new features that you've requested, or we've felt might be good resources or fun for you. Those will hopefully be done by spring and magically added in. Here's to a great New Year for all of our members and soon to be members! Jump in and get active!

## MINUTES

### WyVTA December 8, 2019 Minutes

**Tom Page:** I will call the meeting to order at 7:09 pm.

I have heard from some that they will not be able to attend.

Deana, how are things going with working with Jackie on membership.

*Deana Baker:* I credentialed three new people and renewed seven memberships today. I'm getting stuff together to get to Jackie at the end of the month.

**Tom Page:** I will put that in the notes for tonight's meeting.

Does anyone have questions on NAVTA report listed? I will show the Excel report. Are there any questions? Are there any receipts that need to be turned in?

*LeAnne Williams:* When should Jackie and I request reimbursement for the leadership conference?

**Tom Page:** If you have receipts you can copy them and get them to Mel. She can start the process now.

Deana, thank you for your help with Membership and Certification. I will be interested to know how many we end up with for the beginning of 2020.

*Jackie Breed:* Do Nanette's notes state that the renewal forms will be sent out only to the people needing to renew this year?

**Tom Page:** Deana can you answer Jackie's question?

*Deana Baker:* Forms are sent out for people who need to renew this year. If the first 2 numbers of your certification are even, you'll have to renew this year.

**Tom Page:** Roxane, do you have anything to add for the parts you are helping with?

*Roxane Rocks:* I do not. Nanette has been swamped, I am waiting for her to send me the latest website revisions.

**Tom Page:** Angela is looking forward to next year as Treasurer.

We can answer questions on the NAVTA/AVMA leadership conference for Jackie and LeAnne if there are any?

*LeAnne Williams:* I don't have any questions at the moment

*Jackie Breed:* I don't have any questions at this time.

**Tom Page:** For the conference the goal is to bring back things that can help the Wyoming Association grow. It would be nice if you can put something together for the February Meeting.

I will be working on some of the tasks you all see listed.

a. NAVTA and AVMA Leadership Conference. Jan 9th -12th in Chicago-Jackie and LeAnne

a. Criteria.

i. Board Member.

b. WYVTA Pays for.

i. Lodging at the Chicago Marriott.

ii. Meals-\$35.00 per day.

iii. Airplane ride

iv. Bus to and from airport

v. Total Per Person: \$1,500. Reimbursed with receipt.

b. Accounting from the Annual Meeting. Completed with speaker information

c. Appreciation certificates hand delivered or mailed

a. \$18.85 for reimbursement. I will be getting mailing receipt to Mel/Angela this next week for vote next month.

d. Changing of the Guard

a. Continue working with and supporting our team members. Setting aside some time to work with Mel for anything she needs.

b. Work on last minute updates to your handbooks and plan on spending some reflection time.

c. Review and Prepare for 2020 Past President Role.

d. Assist Mel with tasks she sets.

e. Work with Cambria on scholarship process and brainstorming.

f. Offer help to Dena as needed for 2020 Conference.

e. Tom's Notes for Dec.

a. Gather information on computer

b. Annual meeting additional notes and notes for notebook.

f. Vote on Minutes from last year—Copy in Proceedings for attendee review?

g. WYVTA Newsletter dates. Get these to Mel for next year.

I thank you all for attending tonight. Is there a motion to adjourn?

*LeAnne Williams:* I motion to adjourn this meeting

*Deana Baker:* 2<sup>nd</sup>

**Tom Page:** Motion to Adjourn passes at 7:32 pm

\*An email vote was sent out Monday December 16 to the 2019/2020 board asking for a motion to have Nanette Walker Smith send out hard copy renewal invoices to all members needing to review their biannual membership dues by January 10, 2020 and for those needing certification renewals (with expirations of December 31, 2019) need to renew by January 10, 2020 and be reimbursed for stamps to be submitted. Motion was by Roxane Rocks and seconded by LeAnne Williams. Unanimously passed by email vote from 7 board members.

Mailed invoices and applications for both 2020 membership and certification (new and renewal) were sent out on 12/27/19.

### WyVTA January 5, 2020 Minutes

**Melanie Beardsley:** I'd like to call this meeting to order at 7:04 pm.

My first assignment is finding a Freshman EWC Rep. Do we leave this to Laurie to ask around?

*Tom Page:* I have a student from Eastern Wyoming College I will review this tomorrow with her.

**Melanie Beardsley:** Perfect Tom. I'll stay in contact, too. Let me know if you get any good leads.

*Tom Page:* I will. I believe they have election process.

**Melanie Beardsley:** Jackie/Dena, anything to report on the NAVTA front?

*Jackie Breed:* Nothing yet to report from the NAVTA.

**Melanie Beardsley:** OK, Anything on the Membership/Certification front?

*Jackie Van Noy:* Deana and I are both receiving applications.

*Deana Baker:* I'm willing to continue until Jackie is ready to take this over.

*Nanette Walker Smith:* Thanks Jackie and Deana – Please get LeAnne and I an updated membership list.

**Melanie Beardsley:** Cambria, did you have anything to report?

*Cambria Harmon:* Nothing to report. I'm still going to help Tom with the scholarship committee.

**Melanie Beardsley:** Let's move on to Secretary and the Leadership Conference then.

I put my thoughts on what I think Jackie B. and LeAnne should focus on at the leadership conference.

Are we OK to reimburse Jackie and LeAnne as we get receipts from them up to \$1500 or wait and vote on them after the conference in Feb? In the past we have done one big check. Is this what we want to keep doing for accounting's sake?

*Angela Lance:* I motion that we wait until all totals are together after conference.

*Dena Wallace:* I second.

**Melanie Beardsley:** OK, ladies, we will get you a lump sum check after the February meeting!

*Nanette Walker Smith:* I think it would be awesome to have Wyoming Veterinary Medical Association input for our newsletter.

**Melanie Beardsley:** LeAnne, do you want to contact Dr. Bell, President at the Wyoming Veterinary Medical Association, about Newsletter dates and offer a spot if she wants to submit something?

*Tom Page:* I work with Dr. Bell. I can ask her.

**Melanie Beardsley:** I would love to foster a relationship between the two organizations. So, Tom will speak with her and give her LeAnne's email, then? Or, you can find her on the WyVMA website.

*Tom Page:* I am making a note to get that done right now.

**Melanie Beardsley:** Could we start with a motion to reimburse Tom for his postage?

*Nanette Walker Smith:* So, moved.

*Dena Wallace:* I second.

**Melanie Beardsley:** Motion passes.

Next we discuss the TechSoup online accounting/banking books. Does anyone have questions for Angela regarding this?

*Nanette Walker Smith:* Only that Angela swears she will train anyone that eventually takes over the books, and that she makes copious notes for the Treasurer.

*Cambria Harmon:* My only question is if there are only five users, are they easily exchanged when the positions switch from one person to the other?

*LeAnne Williams:* Do we sign in using our WyVTA addresses?

**Melanie Beardsley:** Angela, do you know how that works? Do we just inactivate a user to activate a new one? With change of board, how easy is it to get people on/off the TechSoup account? Also, once someone is invited, where do they go to log in/out of the account?

*Angela Lance:* It will resort to the [Treasure@wyvta.org](mailto:Treasure@wyvta.org) email. There won't be a specific person who owns the account for the Techsoup, or the QBO. I will shoot them an email before the invite is sent. These user emails will be sent to your WyVTA emails. There will always be transparency and accountability. It will seamlessly be transferred to the next member, as in the use of the WyVTA email addresses.

*Nanette Walker Smith:* We need to make sure the training info is in place so if/when Angela leaves the position, the following person is cross trained.

**Melanie Beardsley:** Angela, can you work on instruction for the Treasurer handbook over the next year as we use it?

*Angela Lance:* Yes, all the information is notated in the Treasurer Notebook and I can certainly send something so that you have assurance. I would like the motion to go forward.

*Nanette Walker Smith:* I motion to approve the \$75 for Angela to get this purchased and how-to notes for the Treasurer notebook.

*Dena Wallace:* I second.

**Melanie Beardsley:** Motion approves.

*Angela Lance:* I will get the information needed sent out to those I have requested to have access.

*Nanette Walker Smith:* Motion to approve Treasurer moving forward with TechSoup and programming for Treasurer accounting books and software to streamline records.

*Dena Wallace:* I second.

**Melanie Beardsley:** Motion passes.

I'm sure Angela will have a nice report for December and January next month for us to vote on.

I made a few comments on meeting dates. For starters: Superbowl Sunday. Do we want to meet the 9th to avoid it?

*Nanette Walker Smith:* Feb 9th please, July 12th, Aug 29th because we'll need to have our Fall CE on the 13th due to timing.

*Angela Lance:* Looks good. Will you email those out please?

**Melanie Beardsley:** Yes, Angela, I can.

Does anyone have questions regarding last year's business/notebook transfers, etc? Jackie, did you get the check from Riverton?

*Jackie Van Noy:* I will have to defer the Riverton check question to Deana.

**Melanie Beardsley:** OK, the 2020 Continuing Education Conference. From the evaluation sheets from last year there was appreciation for the 1 1/2 days of continuing education. Do we want to repeat that if we find topics/speakers?

*LeAnne Williams:* Yes

*Tom Page:* Yes

*Jackie Breed:* Yes

*Dena Wallace:* I agree

*Cambria Harmon:* I enjoy the multiple day conferences

*Angela Lance:* I think a repeat is a good idea.

I have a request for next year's speaker. Dr. Kevin Dickey. He said he would donate his hours.

*Dena Wallace:* What would his topic be?

**Melanie Beardsley:** He said he would speak on large animal topics. He is the previous President for the Wyoming Veterinary Medical Association.

*Dena Wallace:* I like the combination of mental health and communication ideas put forth here.

*LeAnne Williams:* I think if we did a compassion fatigue topic it would be better suited to a half day. What do you guys think?

*Dena Wallace:* Half day for compassion fatigue sounds fair.

*Angela Lance:* Is where up for discussion?

**Melanie Beardsley:** There was only one comment to move it to Riverton. Having it in Torrington didn't pull extra attendees for us. Casper is pretty central, and we have multiple board members there.

*LeAnne Williams:* Casper has a big enough venue to host it.

*Dena Wallace:* Casper is easy to get to for most across the state.

*Angela Lance:* I don't mind keeping it in Casper. I think Cody might be a good location, too. I am thinking of our Thermopolis vet, Dr. Kevin Dickey, and how close Cody is to him.

**Melanie Beardsley:** Cody's airport does get a fair amount of traffic, and we do have a couple of board members there. I just don't know what is available for venues. We could consider it.

*Nanette Walker Smith:* Jackie and Deana would know of what venues are available in Cody and whether or not that would be plausible.

Casper has the airport, best highway, and most connectivity to other states.

**Melanie Beardsley:** So, do we want to keep it in Casper this year?

*Nanette Walker Smith:* Yes. The Secretary of State paperwork is due before the end of that month and as end of the year approaches, so does bad weather.

Jackie Van Noy: Yes.

Dena Wallace: I would like to. We have an established relationship with the Ramkota.

Melanie Beardsley: Yes. They know who we are, what we want, what we did last year, etc.

LeAnne Williams: Do we know if the Ramkota would have availability for our conference this year?

Tom Page: I still have contact with the Ramkota and they did say they had an opening for us depending on when we set it up.

Melanie Beardsley: Dena, have you had any thoughts on topics/speakers?

Dena Wallace: Do we want to plan on the weekend of Sep 13th? I will be visiting Colorado State University soon. I could ask about an available speaker.

Melanie Beardsley: We have to see when our speakers are available. The year I did it, I had two dates to choose from as speakers were almost fully booked by the end of January.

Nanette Walker Smith: Exactly. We could do the weekend of the 20th as a second option, but that would be pushing it.

Dena Wallace: Do you want me to contact Dr. Dickey right away?

Nanette Walker Smith: I'd actually contact the hotel first and find out available dates and then immediately contact Dr. Dickey.

Melanie Beardsley: It wouldn't hurt to see if his offer still stands. Do we have a topic we would like him to speak on? Do we know if we want him for a full or half day? He had mentioned calving/foaling complications and what is considered an emergency.

Dena Wallace: I have several contacts for monetary sponsorship, Elanco, Stokes Pharmacy and VetDC.

Nanette Walker Smith: Does anyone have a laser certificate? It's something I'm interested in getting a certification in - we use it a lot in practice.

LeAnne Williams: I think if we decide to do the mental health aspect a half day, then it makes sense to book him a full day, if he's willing.

Cambria Harmon: I agree with LeAnne.

Dena Wallace: I agree LeAnne, with an equine topic also?

Angela Lance: Does he have anything to teach that would serve both large and small animal practices?

Melanie Beardsley: I think we need to book a mental illness/compassion fatigue speaker. The quantity of attendees that mention it on their surveys has grown every year the last few years.

I liked the idea of a CE on Equine Cushing's as it would still apply to small animal learning.

Angela Lance: I agree because you want the CEs to be effective across the board.

Cushing's would be a great topic.

Melanie Beardsley: I could talk to my old boss from Laramie about coming up, and we could always talk to Dr. Bittner.

Dena Wallace: I will email Dr. Dickey tomorrow, with prospective dates, and ask him about his preferred topics.

Melanie Beardsley: Sounds good, Dena. If he only wants a half day, I'm confident we can come up with something. Laminitis is another big topic. Bovine vaccines/diseases were also mentioned on the surveys.

Cambria Harmon: We could do small animal related topics in the AM and large animal in the PM.

Dena Wallace: I can also reach out to the two speakers mentioned here for mental health topics.

Tom Page: Cost wise best to have one speaker per day, I think

Melanie Beardsley: True, Tom. Dr. Dickey had said he would donate his time when we talked to him, though. Hopefully, that offer still stands.

Nanette Walker Smith: Even half a day would be great!

Dena Wallace: To summarize, we are looking at weekend of the 13th or 20th, full or half day, large animal topics.

Melanie Beardsley: I think that's a good place to start, Dena. I know they both said they would charge between \$1000 and \$1500 to come out not including travel, etc.

Jackie Van Noy: You will need some balance between large animal and small animal. Those of us in small animal-only practices with no intention of ever doing large animal are in the cold.

LeAnne Williams: So, would our meeting time change from Aug 29th to one of the September CE dates instead?

Melanie Beardsley: LeAnne, we would have a meeting at the CE, too.

LeAnne Williams: OK, so one additional meeting?

Melanie Beardsley: Correct.

The State Vet Lab did an amazing presentation on packaging samples quite a few years back. We could ask for a repeat of that if we need a hole filled.

Angela Lance: I want to know about the new topical application deworming medications.

Dena Wallace: I can ask Elanco about that when I contact them.

Melanie Beardsley: So, Dena will make some contacts with potential speakers, hotel, etc. this month and we will finalize all and fill in holes with speakers as needed next month?

Dena Wallace: Yes

Melanie Beardsley: Moving on to the Scholarship Committee. Tom is chair. Cambria, do you still want to stay there?

Cambria Harmon: Yes. The scholarship application still has my address on it. Do with need to change it to Tom's?

Tom Page: Yes

Melanie Beardsley: We also need a third person on the committee.

Jackie Breed: I'm in.

Cambria Harmon: The other option would be to have an email address for just the scholarship committee chair.

Melanie Beardsley: Cambria, can the three of you decide on that and bring it to the board for vote next month, along with any other changes you want to the forms, application process, etc.?

Nanette Walker Smith: I will check on how many email addresses we have left available.

Tom Page: We are going to see if we can get some time set with each other's schedule and do a Zoom meeting to catch up and get it going.

Cambria Harmon: I also will email the list to Tom that I made last year for contacting out of state schools.

Tom Page: I reviewed the forms this weekend and the mailing address is the only thing that jumped out at me.

Nanette Walker Smith: Tom, be sure to add all these details to the Past President's notebook.

Nanette if you know of any Dr. Instructors, Eastern Wyoming College is looking.

Dena Wallace: I move to adjourn

Tom Page: 2nd

Melanie Beardsley: Meeting adjourned at 8:40 pm.

## JOB BOARD:

Would you like to post your job listings in our newsletter or ONLINE at our website or on our Facebook page? Please email the [Secretary@wyvta.org](mailto:Secretary@wyvta.org) for assistance. You may also refer to our social media policy posting at our website, Facebook page, and in this newsletter for posting details.

## JOB POSTINGS!

**CONTACT US: Rocky Mountain Animal Hospital in Casper, WY** is looking to fill a full time technician position. Licensed, graduated, or experienced technician is preferred, but we will train the right person for the position. We are a small animal, multi-doctor clinic that is constantly advancing in medicine and technology. We are open 7:30am-7:00pm M-F and 9am-1pm Saturdays, so applicants must be available for some evenings and Saturday hours.

Please bring in or send a resume to:

Rocky Mountain Animal Hospital  
 1551 Centennial Court  
 Casper, WY 82609  
 Email to [rockymtah@yahoo.com](mailto:rockymtah@yahoo.com)



2020 WyVTA Board		
Melanie Beardsley, CVT	President; Nominating Comm.	<a href="mailto:President@wyvta.org">President@wyvta.org</a>
Tom Page, AAS, CVT	Past President; Scholarship Comm.	
Dena Wallace, CVT	Vice President	<a href="mailto:VicePres@wyvta.org">VicePres@wyvta.org</a>
Angela Lance	Treasurer	
Deana Baker, CVT	Membership/Certification	<a href="mailto:CVT_Members@wyvta.org">CVT_Members@wyvta.org</a>
LeAnn Williams, CVT	Secretary; Advisor	<a href="mailto:Secretary@wyvta.org">Secretary@wyvta.org</a>
Jackie Breed	NAVTA Rep	<a href="mailto:NAVTARep@wyvta.org">NAVTARep@wyvta.org</a>
Cambria Harmon, AAS, LVT, CVT	Member-At-Large; Scholarship Comm.	
Jackie Van Noy, CVT	Member-At-Large	
Laurie Luhr	EWC Student Rep-sophomore	
TBD	EWC Student Rep-freshman	
Nanette Walker Smith, MEd, RVT, CVT, LVT	Webmaster	

Figure 1: 2020 Executive Board of the WyVTA